



REQUEST FOR EXPRESSIONS OF INTEREST (EOI)

SELECTION OF A FIRM FOR “DEVELOPMENT and Implementation of Legal Affairs Information Management System (LAIMS)”

| GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH |                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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| 1                                                 | Ministry/Division                                   | Ministry of Water Resources                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2                                                 | Agency                                              | Bangladesh Water Development Board (BWDB)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3                                                 | Procuring Entity Name                               | Senior System Analyst, Central ICT Directorate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4                                                 | Procuring Entity Code                               | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5                                                 | Procuring Entity District                           | Dhaka                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 6                                                 | Expressions of Interest for Selection of            | A Firm for “Development and Implementation of Legal Affairs Information Management System (LAIMS)”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 7                                                 | Eoi Ref No.                                         | 42.01.0000.014.07.004.18-466                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 8                                                 | Date                                                | 27/04/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| KEY INFORMATION                                   |                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 9                                                 | Procurement Sub Method                              | Quality and Cost Based Selection (QCBS)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| FUNDING INFORMATION                               |                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 10                                                | Budget and Source of Funds                          | Revenue, GoB                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 11                                                | Development Partners                                | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| PARTICULAR INFORMATION                            |                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12                                                | Project/Programme Code                              | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 13                                                | Project/Programme Name                              | N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 14                                                | Eoi Closing Date and Time                           | Expression of interest shall be submitted by 12:30PM (BST) on 22/06/2022 in sealed envelope delivered to Sr. System Analyst, Central ICT Directorate, Room No-612, 6 <sup>th</sup> Floor, Pani bhaban, 72 Green Road, Dhaka and be clearly marked Expressions of Interest for Selection of a Firm for “Development and Implementation of Legal Affairs Information Management System (LAIMS)”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Information for Applicant                         |                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 15                                                | Brief Description of the Assignment                 | Selection of a Firm for “Development and Implementation of Legal Affairs Information Management System (LAIMS)”. The usages including, but not limited to-<br>(a) BWDB’s legal documents management<br>(b) BWDB legal affairs information management<br>(c) BWDB’s legal affairs issues management etc<br>(d) For detail Terms of Reference (TOR) please visit: www.bwdb.gov.bd & www.cptu.gov.bd                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 16                                                | Experiences, Resources & Delivery Capacity Requires | <p>This is a national project with utmost importance towards the digital Bangladesh goal so the bidder must prove that they have solid technical background and operational strength to undertake and take this work forward without any hindrances. Bidder must also have adequate technical ability, resources, human resources and processes. As such, following are defined as minimum eligibility criteria:</p> <ol style="list-style-type: none"> <li>1. Minimum 10 years’ experience in ICT business as a registered company/entity in Bangladesh.</li> <li>2. Must have 4 years practical experience of developing web-based similar public service delivery type MIS solution as major or partner solution provider for Government/Autonomous body or Multinational Organization (Not Company) of Bangladesh.</li> <li>3. Needs to have full time experienced human resource in business/system analysis and design, software development (Web and Mobile), database management, project management and in support management.</li> <li>4. Needs to have test environment ready with equipped devices at vendor’s premise. At least one of vendor’s offices should be located at Dhaka.</li> <li>5. Yearly average turnover of the firm shall be at least Tk. 1.5 (One point Five) core for the last 3 years audit report by registered Audit firm.</li> <li>6. Experience in implementation and support of MIS similar solution with minimum contract value of 70 Lakh in a single contract over a period of last 3 years only completion / performance certificate.</li> <li>7. Multiple Companies having technical and legal competency for developing such product can bid jointly but they must have legal agreement among them or letter of intention where one company needs to be prime bidder. Prime bidder must be local. Prime bidder needs to fulfill all conditions mentioned in this TOR and as per PPR-2008.</li> </ol> <p>The Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board (BWDB) now invites eligible Applicants to indicate the interest in providing the services. Interested Consultants/Vendors are invited to provide information indicating that they are qualified to perform the services (brochures and other documents describing similar assignments, experience availability of appropriate professional qualification and experience among applicant’s staff, resources to carry out the assignment, financial logistical capability etc.). Applicants may associate with other consultants to fulfill their qualifications.</p> <p>A Consultant/Vendor will be selected using the Quality and Cost Based (QCBS) procurement method in accordance with the Public Procurement Rules 2008 and Public Procurement Procedures issued by the</p> |

# কেন্দ্রীয় আইসিটি পরিদপ্তর

পানি ভবন (৭ম তলা),

৭২ গ্রিন রোড, ঢাকা-১২০৫

ইমেইল: sa.ict@bwdb.gov.bd

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## Central ICT Directorate

Pani Bhaban (6<sup>th</sup> Floor)  
72 Green Road, Dhaka-1215  
email: sa.ict@bwdb.gov.bd  
info.ict@bwdb.gov.bd

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|--------------------------|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
|                          |                                                                       | GoB. Interested Applicants may obtain further information by applying to the address below during normal office hours. Interested firms must submit the additional following information and their supporting documents where applicable:<br>(a) Certificate of incorporation<br>(b) Trade Certificate<br>(c) Tax compliance certificate<br>(d) Company Profile<br>(e) Profile of key personnel with attested photocopies of all academic, professional and experience certificates |                     |
| 17                       | Other Details (If Applicable)                                         | The Expression of Interest in four sets <b>(1 original + 3 duplicates)</b> shall be submitted in sealed envelope, delivered to the address of the undersigned shown above by 12:30PM (BST) on 26/05/2022 & clearly marked <b>“Request for Expression of Interest”</b> for the Consultancy services for <b>“Development and Implementation of Legal Affairs Information Management System (LAIMS)”</b>                                                                               |                     |
| 18                       | Association with other firms                                          | Encouraged                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                     |
| 19                       | Phasing of Services                                                   | Not Applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |
| PROCURING ENTITY DETAILS |                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |
| 20                       | Name of Official Inviting EOI                                         | Nasrin Sultana                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                     |
| 21                       | Designation of Official Inviting EOI                                  | Senior System Analyst (A.C), Central ICT Directorate, Bangladesh Water Development Board                                                                                                                                                                                                                                                                                                                                                                                            |                     |
| 22                       | Address of Official Inviting EOI                                      | Central ICT Directorate, Level 6, Pani Bhaban, 72 Green Road, Dhaka-1205                                                                                                                                                                                                                                                                                                                                                                                                            |                     |
| 23                       | Contact details of Official Inviting EOI                              | Tel. No: +0222230111                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ssa.ict@bwdb.gov.bd |
| 24                       | The procuring entity reserves the right to accept or reject all EOI's |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |

(Nasrin Sultana)  
Senior System Analyst (A.C)  
Central ICT Directorate  
Bangladesh Water Development Board