

বাংলাদেশ পানি উন্নয়ন বোর্ড
প্রকল্প পরিচালকের দপ্তর
বিডব্লিউসিএসআরপি কম্পোনেন্ট-বি:
পানি বিজ্ঞান সম্পর্কিত তথ্য সেবা ও আগাম
সতর্কীকরণ ব্যবস্থা শক্তিশালীকরণ
ফিরোজ টাওয়ার, ৩য় তলা, ১৫২/৩বি,
বীর উত্তম কাজী নুরুজ্জামান সড়ক,
পাছুপথ, ঢাকা-১২১৫,
ফোনঃ +৮৮০২-৫৮১৫৩৭৮৫



Bangladesh Water Development Board
Office of the Project Director
BWCSR Component-B: Strengthening
Hydrological Information Services and Early
Warning Systems
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Request for Expressions of Interest (EoI)

Memo No.: WCS/C-3A/3728

Date: 12-08-2020

Services of
Project Coordination Consultant for PCU (National)
(Contract Package No. BWDB-C3A).

1. The People's Republic of Bangladesh has received an IDA credit No.5837-BD in the amount of US\$ 113.00 million towards the cost of the Bangladesh Weather and Climate Services Regional Project (BWCSR). Strengthening Hydrological Information Services and Early Warning Systems (SHEWS), a component of the project is implemented by Bangladesh Water Development Board (BWDB) under the Ministry of Water Resources (MoWR) and it intends to apply part of the proceeds to payments for the provision of services of project coordination consultant.
2. The main objective of the Project Coordination Consultant in the Project Coordination Unit is to ensure effective coordination amongst relevant agencies and implementation of the project activities.
3. The services include:
 - Coordinate and provide guidance on all matters pertaining to the smooth implementation of the Project activities, in accordance with procedures and obligations specified in the World Bank credit Agreement.
 - Support the PC in organizing a quarterly meeting with all three Project Directors to assess the progress of each component, review the implementation of the project in a timely manner and in accordance with GOB and Bank requirements and agreed implementation plan, proactively manage overall project risks.
 - Liaise with Project Directors and report on funds flow and physical progress.
 - Undertake overarching coordination and review of monitoring and evaluation and ensure overall quality of the project and keep the PIUs, implementing agencies and the WB informed of implementation progress.
 - Be responsible for monitoring and reporting progress on performance indicators established for the Project and prepare quarterly reports on project implementation progress based on GOB and WB requirements.
 - Ensure regular coordination and information sharing among the relevant ministries and agencies that will have a role in project and implementation.
 - Collect and share consolidated progress/monitoring/financial reports from all three PIUs for onward transmission to the concerned Ministries, the Implementation Monitoring and Evaluation Division (IMED), the Economic Relations Division (ERD) and the World Bank.
 - Coordinate the three PIUs efforts to develop baselines, conduct monitoring surveys and organize mid-year and end of project evaluations.
 - Organize periodic evaluation meetings with the relevant stakeholders regarding the progress of the activities, the difficulties encountered and possible solutions.
 - Support effective administration and financing of the project and supervise the procurement process.
 - Identify and develop areas of commonality or issues that affect more than one PIU and work to address them in an efficient way.
 - Liaise with the PDs to ensure that all projects tendering for works, goods and consulting services is done in accordance with WB and Government requirements.

4. The consultant

The Project Coordinator Consultant shall have the following qualification and experiences:

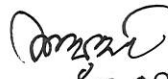
(a) Academic Qualification:

Basic Educational Qualification: The Project Coordinator Consultant must have at least a Master's degree in Economics, Business or Public Finance, Applied/ Environmental sciences such as meteorology, hydrology, hydrogeology and glaciology, Atmospheric Physics, Mathematics, Geology, or equivalent and have working experiences on Meteorology, Hydrology, Environment Management, Climate Change Studies or related field.

(b) Experience:

- Minimum 15 years professional experiences with a sound knowledge on project management and administration.
- At least 3-5 years of successful managerial experience.
- Working experience with planning, monitoring and evaluation of World Bank projects and other development agencies will be given priority.
- Fully conversant and possessing skills in MS word, Excel and other software application on procurement monitoring system.
- Demonstrated skills in Troubleshooting and in coordination will be an added advantage.
- Work experience with national or international organizations in hydrometeorology will be an added advantage.
- Previous experience in project management; knowledge of procurement guidelines and financial management processes of the World Bank would be an asset.
- Strong planning, communication and writing skills and a demonstrated ability to build consensus and work with inter-disciplinary teams are required; Good verbal and written skills in English and Bangla are necessary.

5. A consultant will be selected in accordance with the procedures set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers*, dated January 2011 (revised July 2014) following Selection of Individual Consultants method.
6. Interested consultants are encouraged to obtain further information at the address below from 9:00 a.m. to 5:00 p.m. (except holidays). The Expressions of Interest must be submitted to the address below by 31 August 2020 before/at 3.30 pm, in a sealed envelope clearly marked '**Expressions of Inter for Selection of Project Coordination Consultant**'.
7. The procuring entity reserves the right to accept or reject all EOIs.


12 08 2020
Project Director

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