



বাংলাদেশ পানি উন্নয়ন বোর্ড

**Bangladesh Water Development
Board**

Project Management Unit
Coastal Embankment Improvement Project
House No.15, 4th Floor, Road No.24
Gulshan-2, Dhaka-1212
Telephone:+88-02- 9899373
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Memo No. PD/CEIP-1/Outsourcing-01/1900

Dated 11-05-2016

INVITATION FOR TENDER FOR OUTSOURCING OF PERSONNEL No: CEIP-1/T-3/2015-2016

GOVERNMENT OF THE PEOPLE’S REPUBLIC OF BANGLADESH			
1	Ministry/Division	Ministry of Water Resources	
2	Agency	Bangladesh Water Development Board	
3	Procuring Entity Name	Project Director, Coastal Embankment Improvement Project, Phase-1(CEIP-1), BWDB, ,Dhaka	
4	Procuring Entity Code	Not used at present	
5	Procuring Entity District	Dhaka	
6	Invitation for	Non Consulting Services	
7	Invitation Ref No	PD/CEIP-1/ Outsourcing-01 /1900	
8	Date	11-05-2016	
KEY INFORMATION			
9	Procurement Method	NCT OTM	
FUNDING INFORMATION			
10	Budget and Source of Funds	Development Budget (Credit and Grant)	
11	Development Partners (if applicable)	IDA(World Bank)	
PARTICULAR INFORMATION			
12	Project / Programme Code (if applicable)	5-4705-5124	
13	Project / Programme Name (if applicable)	Coastal Embankment Improvement Project, Phase-1 (CEIP-1)	
14	Proposed Tender Package No.	Package No.CEIP-1/Outsourcing-01	
15	Proposed Tender Package Name	Providing Services of Experienced Motor Vehicle Driver and MLSS through Outsourcing for the Office of the Project Director, PMU, CEIP-1, BWDB, Dhaka, Office of the Executive Engineer, CEIP-1, BWDB, Khulna, Bagerhat and Patuakhali/Borguna	
		Date	
16	IFT Publication Date	11-05-2016	
17	Tender Document Last Selling Date	12-06-2016	
		Date	Time
18	Tender Submission Closing Date and Time	13-06-2016	1400 hours
19	Tender Opening Date and Time	13-06-2016	1430 hours
20	Name & Address of the office(s)	Address: The Tender Document will be issued directly from the Office of the Project Director, PMU, CEIP-1, BWDB, Dhaka, Bangladesh at following Address; Address: House No.15, 4 th Floor, Road No.24(CNW) Gulshan-2, Dhaka-1212 Phone : +88-02-9899373 FAX 9899325 e-mail address: pdpmuceip@gmail.com	

Handwritten signature

	- Selling Tender Document	on furnishing a request letter addressed to Project Director, PMU, CEIP-1, BWDB, Dhaka accompanied by a Demand Draft/Pay Order amounting BDT 2,000/00(non-refundable) (Bangladeshi Taka Two Thousands) issued from any scheduled bank of Bangladesh favouring Deputy Director, Central RAC, BWDB, Motijheel, Dhaka		
	- Downloading Tender Document	Not Applicable		
NO CONDITIONS APPLY FOR SALE , PURCHASE OR ISSUANCE OF TENDER DOCUMENT				
	- Receiving Tender	Office of the Project Director, PMU, CEIP-1, BWDB, Dhaka House No.15, 4 th Floor, Road No.24(CNW) Gulshan-2, Dhaka-1212		
	- Opening Tender	Office of the Project Director, PMU, CEIP-1, BWDB, Dhaka House No.15, 4 th Floor, Road No.24(CNW) Gulshan-2, Dhaka-1212		
21	Place / Date / Time of Pre-Tender Meeting (Optional)	Place	Date	Time
		Conference Room, Project Director, CEIP-1, House No.15, 4 th Floor, Road No.24(CNW) Gulshan-2, Dhaka-1212	30-05-2016	11:00 am
INFORMATION FOR TENDERER				
22	Eligibility of Tenderer	Only those Tenderer who fulfill the following eligibility criteria may submit their Tenders:- (a) The Tenderer shall have general experience of minimum 3(three) years in providing Personnel to any Government / Semi Government Departments/ Autonomous Organization / Nationalized or Scheduled Banks/ City Corporation; (b) The Tenderer shall have specific experience in providing the services of minimum 12 (twelve) Nos. experienced drivers /MLSS (messenger/ guard / cleaner etc.) in a single contract over the last 3 (three) years to any Government / Semi Government Departments/ Autonomous Organization / Nationalized or Scheduled Banks/ City Corporation; (c) The Tenderer shall have successfully completed at least 1(one) contract valued minimum BDT 58.00 (Fifty eight) lacs in providing outsourced Personnel over the last three (3) years to any Government / Semi Government Departments/ Autonomous Organization / Nationalized or Scheduled Banks/ City Corporation; (d) The tenderer shall have minimum liquid assets or working capital or credit facilities from a Bank of BDT 8.00 lacs (Bangladeshi Taka eight Lacs) (Documentary evidence must be furnished with the Tender);		

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		(e) The tenderer shall be registered with relevant Government agency and should have obtained necessary permission to carry on Personnel outsourcing services. A copy of relevant certificate should be enclosed. and other requirements specified in the tender document Attested copies of all necessary supporting documents shall have to be submitted along with the tender that are to be issued by an officer not below the rank of Executive Engineer or equivalent with their contract address and Telephone number, email address .			
23	Brief Description of Non-consulting Services		None		
24	Brief Description of Physical Services		Provide 11 (eleven) Nos. experienced Vehicle Driver and 10 (ten) Nos. experienced MLSS (messenger/Guard/Cleaner etc.) for the Office of the Project Director, CEIP-1, Project Management Unit (PMU), BWDB, Dhaka , Office of the Executive Engineer, CEIP-1, BWDB, Khulna, Bagerhat and Patuakhali/Barguna.		
25	Price of Tender Document		BDT 2,000/00 (Bangladeshi Taka Two Thousands)		
	Lot No	Identification of Lot	Location	Tender Security	Completion Time in Years
26	None	Package No.CEIP-1/Out Sourcing-01	Dhaka, Khulna, Bagerhat & Patuakhali /Borguna	BDT 2,30,000.00(Bangladeshi Taka Two Lacs Thirty Thousands) only	2 (Two)
EMPLOYER DETAILS					
27	Name of Official Inviting Tender			Md. Delwar Hossain	
28	Designation of Official Inviting Tender			Project Director, Project Management Unit (PMU), Coastal Embankment Improvement Project, Phase-1(CEIP-1), BWDB, Dhaka	
29	Address of Official Inviting Tender			Address: House No.15, 4th Floor, Road No.24(CNW) Gulshan-2, Dhaka-1212	
30	Contact details of Official Inviting Application			Phone : +88-02-9899373	FAX +88-9899325 e-mail : pdpmuceip@gmail.com
31	The Procuring Entity reserves the right to reject all the Tenders or annul the Tendering proceedings				


(Md. Delwar Hossain)
Addl. Chief Engineer and
Project Director
CEIP-1, BWDB, Dhaka

C:C:

1. The Director General, C.P.T.U, Planning Commission, Block-12 (2nd floor) , Sher-E-Bangla Nagar, Dhaka
2. The Additional Director General (Western Region), BWDB, WAPDA Bhaban, Motijheel C/A, Dhaka-1000
3. The Additional Director General (Eastern Region), BWDB, WAPDA Bhaban, Motijheel C/A, Dhaka-1000
4. The Additional Director General (Planning), BWDB, WAPDA Bhaban, Motijheel C/A, Dhaka-1000
5. The Chief Planning, BWDB, WAPDA Bhaban, Motijheel C/A, Dhaka-1000.
6. The Chief Monitoring, BWDB, WAPDA Bhaban, Motijheel C/A, Dhaka-1000.
7. The Deputy Commissioner, Jhonson Road, Kotwali, Dhaka
8. The Deputy Police Commissioner, DMP, Gulshan Zone, Dhaka. He is requested to kindly provide all kind of security on **13-06-2016** at the Office of the Project Director, Project Management Unit(PMU), CEIP-1, BWDB, House No.15, 4th Floor, Road No.24(CNW), Gulshan-2, Dhaka-1212 in c/w receiving and opening process of the above Tender.
9. CSO to Director General, BWDB, WAPDA Bhaban, Motijheel C/A, Dhaka
10. Executive Engineer, CEIP-1, BWDB, Khulna
11. Executive Engineer, Patuakhali/Barguna, O&M Division, BWDB, Patuakhali/Barguna.
12. Executive Engineer, Patuakhali W.D Division, BWDB, Kalapara.
13. Executive Engineer/Project Manager, CEIP-1, PMU, BWDB, Dhaka
14. System Analyst, Computer Section, Chief Monitoring Office, WAPDA BHABAN,(3rd Floor), Motijheel, C/A, Dhaka. He is requested to take all necessary actions to publish the Tender Notice in website of BWDB & **C.P.T.U web site (Soft Copy sent through pen drive)**
15. Mr. A.K.M.Bodruddoza, Procurement Specialist, CEIP-1, BWDB, Dhaka
16. NOTICE BOARD.
17. Mr./ M/S

