

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

MINISTRY OF WATER RESOURCES



BANGLADESH WATER DEVELOPMENT BOARD

Coastal Embankment Improvement Project – Phase I (CEIP-I)

TERMS OF REFERENCE (TOR)

FOR

**Senior Social Specialist
Project Management Unit (PMU)
CEIP-1/D1/S11**

April, 2014

Terms of Reference
for
Senior Social Specialist

1. BACKGROUND

Bangladesh is a low lying country. Most of the land in the coastal zone is within 1 to 1.5 meter PWD and gets inundated with saline water during tides. In 1960s, polderization (i.e., land surrounded by embankment) had been started to make these land a permanent agricultural land. The coastal embankment system of Bangladesh was originally designed to protect against the tides and the associated salinity intrusion, without much attention to storm surges. Recent cyclonic storm surges brought substantial damage to the embankments and further threatened the integrity of the coastal polders. The above reasons have led the Government to re-focus its strategy on the coastal area from one that only protects against high tides to one that provide protection against frequent storm surges. The long term objective of the Government is to increase the resilience of the entire coastal population to tidal flooding and natural disasters by upgrading the whole embankment system. With an existing network of embankment of nearly 5,700 km long with 139 polders, the magnitude of such a project is daunting and requires prudent planning. Hence a multi-phased approach of embankment improvement and rehabilitation will be adopted over a period of 15 to 20 years. The **Coastal Embankment Improvement Project – Phase 1 (CEIP-1)** is the first phase of this long term program.

The overall **objective** of the CEIP-1 is to increase the resilience of coastal population to natural disasters and climate change. More specifically, the project aims at (a) reducing the loss of assets, crops and livestock during natural disasters; (b) reducing the time of recovery after natural disaster such as cyclone; (c) improving agricultural production by reducing saline water intrusion which is expected to worsen due climate change; and (d) improving the Government of Bangladesh's capacity to respond promptly and effectively to an eligible crisis or emergency. This objective will be achieved by **rehabilitating and improving the polder system in the coastal area**. The project is expected to be implemented over 7-8 years.

The Government of Bangladesh (GOB) has received financing from International Development Association (IDA) towards the cost of the CEIP-1. The Project is being implemented by the Ministry of Water Resources (MOWR), through the Bangladesh Water Development Board (BWDB). BWDB has set up a Project Management Unit (PMU) overseeing the development and execution of the project. The PMU is led by the Project Director and is located in Dhaka. The PMU will be assisted by a Construction Supervision Consultants; an M&E Consultants and experienced NGOs to implement the social afforestation, social action plan and resettlement action plan. The PMU will also appoint an Independent Panel of Expert (IPOE) to oversee the technical implementation of the project.

As part of the PMU, the BWDB plans to hire a highly qualified **Senior Social Specialist** with sound knowledge and expertise of (i) land acquisition in Bangladesh; (ii) management of social safeguards compliance issues in infrastructure projects under the World Bank Social Safeguards Operational Policy on Involuntary Resettlement (OP 4.12); and (iii) social mobilization and participation in water management.

2. OBJECTIVE

The main objective of appointing the Senior Social Specialist is to make available technical expertise within PMU on social mobilization and **social safeguards compliance** under national and the Bank guidelines. As described below, the Sr. Social Specialist will assist PMU in four main tasks (A) land acquisition, (B) & (C) preparation and implementation of *Resettlement Action Plans* for selected polders following the *Social Management and Resettlement Policy Framework* of the Project, and (D) the supervision of tasks related to social mobilization and participation in water management.

3. SCOPE OF SERVICES

The overall responsibility of the Senior Social Specialist will be to assist the PMU in land acquisition process for selected polders, compensate affected persons, resettle rehabilitate them through preparation and implementation of Resettlement Action Plans, and supervise and monitor the social mobilization and participatory water management activities. The specific responsibilities of the specialist will be, but not limited to, the following:

A. Land Acquisition

- (1) Review the detailed engineering design of embankments and water control structures, share with the local communities – beneficiaries and likely affected persons, and seek their feedback on the options to avoid unnecessary land acquisition.
- (2) Have dialogue back with the design engineers and planners to further review the engineering design of embankments and structures to avoid unnecessary acquisition of private lands.
- (3) Assist the Director, Land and Revenue along with the help of the Senior Revenue Specialist in preparing formal land acquisition plans (LAP) for selected polders as per requirement of the acquisition authority (Land Acquisition Section of the Deputy Commissioners' offices) ensuring that land acquisition is acceptable to the communities and no vulnerable and tribal peoples are affected.
- (4) Assist the Senior Revenue Specialist, the Director (Land & Revenue) and the field offices in following up submission of the LAPs and the approval process by the Ministry of Water Resources, the District Land Acquisition Committees (DLAC) and Central Land Allocation Committee (CLAC) /Ministry of Land.
- (5) Provide data to the Revenue Specialist and Revenue Staff with the PMU and the Field Offices to facilitate liaison with the land acquisition officials in concerned Deputy

Commissioners (DC) offices and following through the acquisition process for payment of compensation under law to eligible persons timely.

- (6) Jointly with the Revenue Specialist, assist affected landowners in procuring any missing legal documents required to claim compensation under law (CUL) with assistance from the AD, Land and Revenue at the zonal office of BWDB.

B. Social Impact Assessment and Resettlement Planning

- (1) Review the design of social impact assessment (SIA) study by Design Consultant to make sure that the surveys and consultations are done on schedule and adequate resources and appropriate expertise are applied.
- (2) Monitor conduct of the SIA on site through the field office resources of the PMU to ensure that the surveys and consultations are full and inclusive.
- (3) Review the SIA reports prepared by the Design Consultant and assist the Project Director for obtaining Bank clearance on the reports.
- (4) Review the Resettlement Action Plans (RAP) prepared by the Design Consultant and assist the Project Director, PMU for obtaining Bank clearance.
- (5) Make sure that the Design Consultant has identified all PAPs by category and documented their availability to facilitate timely implementation of RAPs and payment of land compensation.
- (6) Any other tasks as assigned by the PD on SIA and preparation and approval of RAPs.

C. Implementation of RAPs

- (1) Review the work program and implementation schedule of the RAP Implementing NGO for each RAP.
- (2) Assist XENs, Resettlement Specialist, and the NGO in charge of implementing the RAP, in collecting CUL payment information from DC offices, which are required to determine top-up payment.
- (3) Participate in grievance redress procedure as member-secretary and keep detailed records of grievances and the hearings, and assist to report the outcomes as per the format provided in the Resettlement Policy Framework.
- (4) Prepare and adopt RAP Implementation Guideline in consultation with the BWDB relevant departments and units with assistance from the Design Consultant's Resettlement Specialist.
- (5) Initiate legal procedure, formation and establishments of participatory resettlement management committees including (i) Property Assessment and Valuation Committee, (ii) Grievance Redress Committees and (iii) Physical Relocation Assistance Committees.
- (6) Monitor identification of eligible project affected persons (EP) for compensation and assistance as per the provision of the RAPs and determining their compensation assistance cash amount.

- (7) In accordance with the Payment Modality of the RAP Implementation Guideline, monitor and assist delivery of entitlements to the EPs.
- (8) Carry out monitoring and evaluation on social safeguards implementation on behalf of the PMU and
- (9) Assist the independent monitoring consultant and the independent panel of experts with relevant data.

D. Supervision of Social Mobilization and Participatory Water Management Activities

- (1) Review the work program and implementation schedule of the Social Mobilization NGO for each selected polder;
- (2) Assist the Social Mobilization NGO in working closely with field level XEN in selected pilot polders where Water Management Organizations (WMOs) will be established to supervise the timely establishment of WMOs, the full inclusion and participation of WMOs in the planning and design phases of the rehabilitation and upgrading activities, and the coordination of works, as well as O&M plans;
- (3) Assist the Social Mobilization NGO in the establishment of Polder Management Committees (PMCs) where WMOs will not otherwise be established, including the supervision of group formation, trainings and other relevant tasks;
- (4) Supervise the preparation and adoption of guidelines and bylaws for WMOs and PMCs and assist with the registration of all relevant organizations with BWDB (Office of the Chief Water Management) and, if requested, with the Department of Cooperatives;
- (5) Monitor the progress and report back to the Project Director, PMU on the status of implementation of the Social Mobilization activities; and
- (6) Assist the independent monitoring consultant and the independent panel of experts with relevant data, as needed.

4. DURATION

Duration of the consultancy services would be for **36 months** (three years). However the performance for first year will determine the continuity of the contract for the remaining years. The Contract may be extended for subsequent 3 (three) years; based on project needs and subject to satisfactory performance of the assignment during the first three years.

5. REPORTING REQUIREMENT

In addition to various deliverable ; the Senior Social Specialist will submit a brief quarterly report for BWDB covering achievement/progress towards all the tasks indicated above and as per requirement of PD, PMU, CEIP-I.

6. RESPONSIBILITIES OF BWDB

The Specialist will be based in the office of the Project Director, CEIP-I, BWDB, Dhaka. The counterpart officials will be designated as required for conducting the services. BWDB will provide the facilities required for the services including office accommodation, office equipment & stationeries, etc. The specialist will have to arrange own transportation for attending office on all regular workdays. BWDB will bear the Remuneration/Daily allowances and Travel cost as per financial negotiation.

7. QUALIFICATION AND EXPERIENCE

The Senior Social Specialist should have Post-graduate qualification with about 10 years of work experience of which at least 5 years should be directly related to the relevant tasks of land acquisition and resettlement. The specialist must have demonstrated sound technical expertise in international good practices on social safeguards and have proven track record of providing social safeguard oversight functions. Knowledge of World Bank/ Asian Development Bank or similar development partners' processes and guidelines on social safeguards will be necessary. S/he must have excellent communication and writing skills with higher-level computer skills in Windows operating system (Word, Excel, Access, etc.) and other applications.

(Md. Sarafat Hossain Khan)

Project Director