



বঙ্গবন্ধু জল উন্নয়ন বোর্ড

BANGLADESH WATER DEVELOPMENT
BOARD

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Memo No: WDB/CEIP/462

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Request for Expressions of Interest (EOI) for Consulting Services for Procurement Expert (International) for CEIP-I

Bangladesh

Coastal Embankment Improvement Project, Phase-1(CEIP-1)

Disaster Risk and Climate Change Unit

Sustainable Development Department

Procurement Expert (International)

(Contract Package No. CEIP-1/D1/S5)

Credit No-5280- BD

Project ID No.:P128276

The People's Republic of Bangladesh (GOB) has received a credit from International Development Association (the Bank) in an amount of US\$ 375 million and a Grant from Pilot Program for Climate Resilience (PPCR), one of the targeted programs of the Strategic Climate Fund (SCF) under the Climate Investment Funds (CIF) of US\$ 25 million to meet the implementation cost of the CEIP-1. The overall project development objective is to increase the resilience of coastal population to natural disasters and climate change by rehabilitating and improving the polder system in the contiguous six coastal districts comprising Satkhira, Khulna, Bagerhat, Pirojpur, Barguna and Patuakhali Districts. From procurement operation and contract administration viewpoint, the project is rated "**high risk**". More information concerning government's procurement reform/ rules/ procedures are available at the website of the Central Procurement Technical Unit-CPTU (www.cptu.gov.bd). In order to **safeguard against the associated risk**, as part of the overall procurement risk mitigation framework, to provide oversight function for procurement activities of BWDB a Procurement Panel comprising 3 members will be attached to the PMU. The proposed Procurement Expert (International) will be a member of that panel along with one international Technical Expert and one national Procurement Expert in the panel. A part of the IDA fund will be utilized for payments of Procurement Experts (International) who will provide technical inputs for the effective execution of procurement under the project. BWDB now invites eligible individual national consultant to submit its Expressions of Interest (EOI) for providing the services mentioned below. The main objective of the Procurement Expert (International) is to minimize procurement associated risks under the proposed CEIP-1. This will be achieved by carry out the procurement process and oversee the contract management of large contracts mentioned in the procurement plan.

2. Key Functions of the Procurement Expert (International):

As a member of the Procurement Panel, the Procurement Expert will specifically be responsible in assisting the panel for the following functions:

- high value contracts as specified in the procurement plan, the Procurement Panel Member will **prepare of the following documents:**
 - ✓ the bid documents,
 - ✓ request for proposals,
 - ✓ short-list of consultants,
 - ✓ evaluation reports
 - ✓ draft negotiated contracts
- The international procurement expert will act as team leader of the procurement panel. S/he will coordinate with other panel members, prepare consolidate reports and submit all such reports on behalf of the procurement panel to appropriate authority;
- The panel will act as proposal/bid evaluation committee for specific contracts mentioned in the procurement plan. The international procurement expert will be one of the member of such committees and act as team leader / chairperson of such committees;
- when large works contracts have been awarded, undertake fields visits to a number of sites and check the quality of construction and performance of the contractors;
- Oversee the contract management of large value contracts and submit independent reports;
- Providing guidance to PD to develop better procurement management;
- Guiding the Supervision Consultant for better contract administration and evaluate the performance of the Supervision Consultants;
- Carrying out review of Consultants reports on all contractual matters like time extension, cost control and compensation;
- Carrying out the above services in the best interest of the government with reasonable care, skill and diligence with sound engineering, administrative and financial practices.

3. **Qualifications and Experiences:**

- a) The Procurement Expert (International) should have Graduate/Post-graduate qualification (at least Bachelors in Engineering or Masters in procurement/ commerce / finance/ business/ management/ law/or equivalent).
- b) About 15 years of work experience of which at least 10 years should be directly related to the relevant tasks of preparation of bidding/ proposal documents/ procurement plan, evaluation of bids/ proposals, negotiation of contract awards, and field inspections relating to contract performance.
- c) The expert must have demonstrated sound technical expertise in international good procurement practices and have proven track record of providing procurement oversight functions. Knowledge of World Bank/Asian Development Bank or similar development partners Procurement Guidelines will be preferred.
- d) Experience of working in developing countries with similar conditions will be helpful.
- e) S/he must have in-depth knowledge of technical, commercial and legal aspects of high value and high risk procurement; with higher-level computer skills in Windows operating system (Word, Excel, Access, etc) and other applications)
- f) Must possess excellent communication skills in English, both written and spoken;

4. **Duration of the Assignment:** Duration of the consultancy services would be approximately 300 days over the first 3 years of the project starting from FY 2013-2014 to FY 2015-2016. The distribution of days will depend on procurement needs of the project. The procurement Expert (International) from his home country, subject to prior mutual agreement, may carry out a certain percentage of the above total duration of consulting services. As such the consultants input will be intermittent. Requirement of services will be determine as per project requirement and written communication of the Project Director. The Contract may be extended for subsequent 3 (three) years; based on project needs and subject to satisfactory performance of the assignment during the first three years.

5. **Selection Procedures:**

BWDB now seeks the application from eligible applicants to express their interest in providing services (complete CV with detail information about employment history with duties and responsibilities, current remuneration, academic details, major publication(if any), contract address including telephone number and e-mail) and expected remuneration. The consultants will be selected in accordance with World Bank Guidelines: Selection and Employment of Consultants by the World Bank Borrowers, [January 2011]. Applicants currently in government service in the client's country may apply only if they satisfy Paragraph 1.13 (d) of the Consultant Guidelines.

6. **Remuneration :** Negotiable

7. Expression of interest (hard copy) must be delivered to the address below by **August 25, 2013** in three sets (1 original + 2 copies) and clearly marked **"Expression of Interest"** for the **"Consultancy Services for Procurement Expert (International) for CEIP-I (Contract Package No.CEIP-1/D1/S5.**
8. Interested Consultants may obtain further information at the address of the undersigned during normal office hours.
9. The authority reserves the right to accept or reject any or all the EOIs, or annul the process at any stage without assigning any reason(s) whatsoever and without incurring any liability to the affected applicant(s)

(Md. Sarafat Hossain Khan)

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