

বাংলাদেশ পানি উন্নয়ন বোর্ড



পরিচালকের কার্যালয়
প্রশিক্ষণ পরিদপ্তর
পানি ভবন (২য় তলা)
৭২, গ্রীন রোড, ঢাকা-১২০৫
ফোন-০২-২২২২-৩০০২৪



Office of the Director
Directorate of Training
Pani Bhaban (Level-1)
72, Green Road, Dhaka-1205
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স্মারক নং- বৈপ্র ৮০৩/১৯(৪র্থ খন্ড) -১৯৫

তারিখ ২০-০৯-২০২১ খ্রিঃ

বিষয়: অনলাইনে অনুষ্ঠিতব্য বৈদেশিক প্রশিক্ষণে প্রার্থী মনোনয়নের লক্ষ্যে দরখাস্ত আহবান।

সূত্র: অর্থনৈতিক সম্পর্ক বিভাগ, জাপান শাখা-৩, স্মারক নং- ০৯.০০.০০০০.০৩৪.২৫.০০২.২১.২৭৭ তারিখ ১৪-০৯-২০২১ খ্রিঃ।

উপর্যুক্ত বিষয় ও সূত্রস্থ স্মারকের পরিপ্রেক্ষিতে বর্ণিত প্রশিক্ষণ কোর্সে অংশগ্রহণে আগ্রহী কর্মকর্তাগণকে নির্ধারিত আবেদন ফরম পূরণপূর্বক যথাযথ কর্তৃপক্ষের মাধ্যমে অত্র দপ্তরে সরাসরি অথবা ইমেইল dtetrainingbwdb@gmail.com এর মাধ্যমে পূর্ণাঙ্গ তথ্যসহ আগামী ২২-০৯-২০২১ খ্রিঃ তারিখের মধ্যে প্রেরণ করার জন্য আদেশক্রমে অনুরোধ জানানো হলো।

ক্রঃনং	কোর্সের বিষয়	অর্থায়নকারী সংস্থা	কোর্সের সময়সীমা	সুযোগ সংখ্যা
১	Issue-focused training Course on “Adaptive Watershed Management to Climate Change: Disaster Risk Reduction and Ecosystem Conservation” (202003228J001)	JICA Japan	1-11-21 to 29-11-21	01

সংযুক্তি-

- জাইকার পত্র
- আবেদন ফরম
- প্রশিক্ষণ কর্মসূচি
- সাধারণ তথ্য
- KCCP

২০/০৯/২০২১

এস এম হুমায়ুন কবীর

উপপরিচালক (বৈঃপ্রঃ)

ফোন-০২-২২২২-৩০০২৬

ইমেইল-smhumayunk@gmail.com

স্মারক নং- বৈপ্র ৮০৩/১৯(৪র্থ খন্ড) - ১৯৫

তারিখ ২০-০৯-২০২১ খ্রিঃ

সদয় অবগতি/অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুলিপি প্রেরণ করা হলো :

- ১। প্রধান/প্রধান প্রকৌশলী/অতিঃ প্রধান প্রকৌশলী-----
- ২। সচিব, বোর্ড সচিবালয়, বাপাউবো, ঢাকা।
- ৩। পরিচালক/তত্ত্বাবধায়ক প্রকৌশলী-----
- ৪। সিএসও টু মহা-পরিচালক, বাংলাদেশ পানি উন্নয়ন বোর্ড, ঢাকা।
- ৫। ☒ সিনিয়র সিস্টেম এনালিস্ট, সেন্ট্রাল আইসিটি সেল, চীফ মনিটরিং এর দপ্তর, বাপাউবো, ঢাকা।
(বোর্ডের ওয়েব সাইটে প্রকাশের ব্যবস্থা করার জন্য অনুরোধ জানানো হলো।)
- ৬। নির্বাহী প্রকৌশলী, (সকল)-----
- ৭। উপ-পরিচালক/হিসাব রক্ষণ অফিসার, আঞ্চলিক হিসাব কেন্দ্র, বাপাউবো, -----
- ৮। ব্যক্তিগত সহকারী, অতিরিক্ত মহা-পরিচালক (প্রশাসন/ পূর্ব রিজিয়ন/পশ্চিম রিজিয়ন/পরিকল্পনা), বাপাউবো, ঢাকা।
- ৯। দপ্তর কপি/মাষ্টার নথি।

২০/০৯/২১
প্রতীক রায়

সহকারী পরিচালক (বৈঃপ্রঃ)

ফোন-০২-২২২২-৩০০২৬



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
অর্থ মন্ত্রণালয়
অর্থনৈতিক সম্পর্ক বিভাগ
জাপান শাখা-৩
শের-ই-বাংলানগর, ঢাকা-১২০৭।
www.erd.gov.bd



স্মারক নম্বর: ০৯.০০.০০০০.০৩৪.২৫.০০২.২১.২৭৭

তারিখ: ৩০ ভাদ্র ১৪২৮

১৪ সেপ্টেম্বর ২০২১

বিষয়: বৈদেশিক প্রশিক্ষণ কোর্সে কর্মকর্তা মনোনয়ন।

সূত্র: জাইকার স্মারক নং-JICA (TR)-0056/21 তারিখঃ ১২ সেপ্টেম্বর ২০২১

উপর্যুক্ত বিষয় ও সূত্রের পরিপ্রেক্ষিতে জানানো যাচ্ছে যে, নিম্নে বর্ণিত প্রশিক্ষণ কোর্সটি আগামী ০১-২৯ নভেম্বর ২০২১ তারিখ পর্যন্ত সময়ে (অনলাইনে) অনুষ্ঠিত হবে। প্রশিক্ষণ সংক্রান্ত তথ্যাদি নিম্নরূপঃ

১	প্রশিক্ষণের শিরোনাম	:	Issue-focused Training Course on “Adaptive Watershed Management to Climate Change: Disaster Risk Reduction and Ecosystem Conservation” (202003228J001)
২	প্রশিক্ষণের স্থান	:	অনলাইনে
৩	প্রশিক্ষণের মেয়াদ	:	০১-২৯ নভেম্বর ২০২১ তারিখ পর্যন্ত
৪	সুযোগ সংখ্যা	:	০১টি
৫	প্রার্থীর সংখ্যা	:	০২ জন (০১ জন মুখ্য, ০১ জন বিকল্প)
৬	অর্থ সংস্থানকারী দেশ/সংস্থা	:	Japan International Cooperation Agency (JICA)
৭	মনোনীত কর্মকর্তাগণ কর্তৃক যথাযথভাবে পূরণকৃত ফরম অর্থনৈতিক সম্পর্ক বিভাগে প্রেরণের সর্বশেষ তারিখ	:	৩০/০৯/২০২১ (মনোনীত কর্মকর্তাগণ কর্তৃক যথাযথভাবে পূরণকৃত আবেদন ফরমের ২ (দুই) সেট (মূল কপি) ও আনুষঙ্গিক ডকুমেন্টস প্রেরণ করা আবশ্যিক)
৮	প্রস্তাবিত কোর্সের সাথে জড়িত সংশ্লিষ্ট মন্ত্রণালয়/বিভাগ/সংস্থা/দপ্তর	:	বাংলাদেশ পানি উন্নয়ন বোর্ড
৯	প্রার্থী মনোনয়নের ক্ষেত্রে যোগ্যতা ও অভিজ্ঞতা সংক্রান্ত বিষয়াদি	:	(ব্রোশিওর সংযুক্ত)

০২। এমতাবস্থায়, JICA Bangladesh Office-হতে প্রেরিত পত্রে বর্ণিত প্রশিক্ষণে পানি সম্পদ মন্ত্রণালয়ের আওতাধীন বাংলাদেশ পানি উন্নয়ন বোর্ড হতে ২ জন (১ জন মুখ্য ও ১ জন বিকল্প) কর্মকর্তার চূড়ান্ত মনোনয়ন প্রদানের প্রয়োজনীয় ব্যবস্থা গ্রহণের লক্ষ্যে JICA Bangladesh Office-এর পত্র এবং অন্যান্য সংযোজনী এতদসঙ্গে নির্দেশক্রমে প্রেরণ করা হলো।

সংযুক্তিঃ বর্ণনানুযায়ী।



Japan International Cooperation Agency

JICA Bangladesh

3rd Floor, Bay's Galleria, 57 Gulshan Avenue (CWS-A19)
Gulshan-1, Dhaka-1212, Bangladesh
Tel: (880-2) 22229-1897, 22229-1899 Fax: (880-2) 58891689

JICA (TR) – 0056/21

Sep. 12, 2021

Deputy Secretary
Japan Branch-3
Economic Relations Division (ERD)
Ministry of Finance
Sher-e-Bangla Nagar
Dhaka-1207

Subject: Issue-focused Training Course on Adaptive Watershed Management to Climate Change: Disaster Risk Reduction and Ecosystem Conservation (202003228J001)

Dear Sir,

1. Announcement of Issue-focused Training Course

We are pleased to inform you about the above-mentioned course scheduled to be held in Online: from November 1 to November 29, 2021. We are enclosing the General Information Booklet (G.I.) on this course for your information and further necessary action.

Please note that initially, the training course was scheduled to be held in Japan. However, due to the ongoing COVID-19 pandemic, the course would have to be conducted online.

2. Recommendation of JICA Bangladesh Office

This training course is designed for the government officials who are **Sub Divisional Engineer/ Executive Engineer (Title) in Haor Flood Management and Livelihood Improvement Project, under Bangladesh Water Development Board (BWDB), Ministry of Water Resources (MoWR)**. The participant is expected to serve the same/similar position for a significant period of time after completion of training.

3. Application

1 (One) seat may be allocated for Bangladesh for this training. We request you to send 2 (Two) applications (one principal and one alternative) by **October 02, 2021** in accordance with the selection criteria/qualification described in the chapter III, section 2 of G.I. as attached. Please pass the above information to concerned Departments of your Government and request them to send Application Form for each applicant (through ERD) to JICA Bangladesh Office.

Documents to be submitted

1) Application Form:

Application Form is attached for your reference. Please download it from the following link and **type in** as handwriting is not permitted.

(Important Notice)

The name of the applicant in the Application Form must be same with the one that appears in his/her passport. JICA will issue air tickets based on the writings of the Application Form. If there are discrepancies between the air tickets and the passport, airlines may not allow

him/her to embark.

2) **Photocopy of the Passport:**

If the applicant already has a passport please submit us the copy of identification page.

3) **Nominee's English Score Sheet:**

The applicant may attach any official documents of his/her English language ability (e.g., TOEFL, TOEIC, IELTS) to the Application Form.

4) **Inception Report: to be submitted with the Application Form. Refer to Attachment-1 for Inception Report in section VI, and submit it along with the Application Form by October 12, 2021.**

5) **Medical History and Examination Questionnaire**

6) **Questionnaire on Previous Japanese Visa Application and Travel History**

7) **Gender Consideration:**

JICA is promoting Gender equality. Women are encouraged to apply for the program.

<NOTE> For taking online course, the participants shall meet the following requirements ;

- 1) Participants must be able to prepare communication devices such as PCs and tablets (as well as installation of a web conference system, if any) on their own, or by their organization.
- 2) Participants must be able to attend the training course from their homes, offices or other appropriate locations, taking into consideration the enough Internet connection environment.

* JICA will not provide any facility, communication and daily allowance to the participants during the online course period.

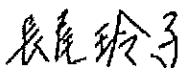
** Please refer to G.I for further requirements.

4. Selection Procedures

JICA Bangladesh Office will conduct a basic screening of applications to confirm whether the applicant fulfills all the application requirements mentioned in 3. Application above. The screening would include a short interview with the applicant in English. If the applicant satisfies requirements, JICA Bangladesh Office will forward the application to JICA Hokkaido Center (JICA Obihiro) for final selection. Therefore, nomination by the respective Department/ Ministry does not automatically guarantee the acceptance to the training course from your country.

May we also inform you that you may contact Ms. Nurun Nahar Momo, Assistant Administrative Officer of JICA Bangladesh (MomoNurunnahar.BD@jica.go.jp) if you have any query.

Sincerely yours,



Reiko Nagao
Representative

Attachment:

- ☐ 2 copies of G.I

Copy for information & necessary action:

1. Senior Secretary, Ministry of Water Resources
2. Director General, Bangladesh Water Development Board
3. Joint Secretary (Foreign Training Section), Ministry of Public Administration, Government of Bangladesh, Bangladesh Secretariat, Dhaka-1000

Application Guideline for the JICA Knowledge Co-Creation Program

This guideline explains how to apply for the Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency (JICA) under the Official Development Assistance Program of the Government of Japan.

Please complete the Application Forms according to the guideline. For additional information, please consult the JICA Office, or in its absence, the Embassy of Japan in your country.

Form	Filled by
Form1. Official Application Form	- To be filled by you and your supervisor* - To be signed by your supervisor - Official stamp of your organization is needed.
Form2. Nomination from the Organization	You and your supervisor *
Form3. Individual Application Form	You
Form4. Questionnaire on Medical Status and Restrictions	You
Form5. Terms and Conditions, and Declaration	You

*Supervisor: the head of the department/division of your organization

Please be advised:

- To carefully read the General Information (GI) of the KCCP,
- To fill only in typewritten except for signature,
- To fill in the form in **English**,
- To use “√” or “x” to mark the () options,
- To attach your photographs,
- To prepare document(s) described in the GI and/or confer with the JICA Expert or JICA overseas office, and attach these documents to the completed Application Forms,

In submitting the Application Forms and attached documents, please make sure:

- To prepare a copy of your passport,
- To confirm the application procedure stipulated by your government,
- To submit the original Application Forms with all necessary document(s) to the responsible organization of your government according to its application procedure, and
- That your participation may be denied, if you fail to provide all required information and documents completely and on time.

CHECK LIST before submission:

Items	Form No.	Check
1. Fill in all items in typewritten	All the forms	
2. Your signature	Form 3, 4, 5	
3. Signature of your supervisor*	Form 1, 2	
4. Official stamp of your organization	Form 1	
5. Your photo	Form 3	
6. Attach a copy of passport (Machine Readable Zone) *Applicants from Latin American and the Caribbean Countries, please refer to the note below.	-	
7. Attach the required document(s) as instructed in the GI	-	

*Supervisor: the head of the department/division of your organization

Note for Applicants from Latin American and the Caribbean Countries:

- (1) If you are from any of the countries listed below and have a passport with a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and detailed passport information), and the page of U.S. visa:

Antigua and Barbuda, Argentina (only Japanese descendants), Barbados, Bolivia, Brazil, Chile, Colombia, Dominica, Ecuador, Grenada, Guatemala, Guyana, Haiti, Mexico, Peru, Rep. of Dominica, St. Christopher and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, or Venezuela.

- (2) If you are from any of countries listed below and have a passport without a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and your detailed passport information).

Belize, Costa Rica, El Salvador, Honduras, Jamaica, Marshall, Micronesia, Nicaragua, Palau, Panama, Paraguay, Trinidad and Tobago, and Uruguay.

Form1. OFFICIAL APPLICATION FORM

***To be signed by your supervisor (the head of the relevant department / division of your organization).**

1. Course Title (as shown in the GI)

2. Course Number (the number as "xxxxxxxxJxxx" shown in the GI)

3. Course Duration

From to (DD/MM/YYYY)

4. Country

5. Organization

6. Name of the Nominee(s)

1)	3)
2)	4)

7. Confirmation by the organization in charge

Our organization hereby applies for the Knowledge Co-Creation Program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:			Signature:		
Name:					
Title / Position				Official Stamp	
Department / Division					
Office Address and Contact Information	Address:				
	Tel:	E-mail:	Fax:		

----- (If necessary) Confirmation by the organization in charge

I have examined the documents in this form and found them true. Accordingly, I agree to nominate this person(s) on behalf of our government.

Date:			Signature:		
Name:					
Title / Position				Official Stamp	
Department / Division					

Application form for the JICA Knowledge Co-Creation Program

Form2. NOMINATION FROM THE ORGANIZATION***To be signed by your supervisor (the head of the relevant department / division of your organization).****1. Reason for nominating the Applicant**

Please describe the reason(s) why the Applicant was selected, referring to the following points; 1) Program requirement, 2) Capacity/Position, 3) Future plan to be done by the Applicant after the KCCP, 4) Future plan of your organization and 5) Others.

2. Expectation and Future Plan of Actions

Please describe how your organization shall make use of the expected achievement of the Applicant after the program, in addressing the said issues or problems.

By nominator (head of relevant department/division)

Date

Name and
Title/Position

Signature

Form3. INDIVIDUAL APPLICATION FORM

*To be filled by Applicant.

1. Course Title: (as shown in the GI)

2. Course Number: (the number as "xxxxxxxxJxxx" shown in the GI)

Attach here
your photo

(taken within
the last six months)

Size: 4.5x3.5cm

3. Personal Information on Applicant

1) Name of Applicant (as shown in the passport)

*Please type the name as shown in the passport carried. The information will be used for flight arrangements.

Family Name /Surname

First Name

Middle Name

2) Nationality (as shown in the passport)				
3) Sex	() Male		() Female	
4) Date of Birth	Date	Month (ex. April)	Year	Age (as of the date of the form)

5) Passport/Visa

Passport possession	() Yes	() No	Expiry date of passport	Date	Month	Year
USA visa possession*	() Yes	() No				

*Applicants from Latin American and the Caribbean Countries only.

6) Contact Information

Private	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Office	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Emergency Contact	Name:	
	Relationship to you:	
	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:

*Please fill it out from country code for telephone, mobile, and fax number.

7) Present Position

Organization		
Year that entered the organization		
Department / Division		
Title		
No. of years of service in the present position	Years	From (Month/Year)
Type of Organization	☐ National Government ☐ Local Government ☐ Public Enterprise ☐ Private (profit) ☐ NGO/Private (Non-profit) ☐ University ☐ Other : _____	
Number of employees		
Home Page Address		

【Questionnaire on Relationship with the Military】

***If your organization and/or your status is related to the Military, please mark with ✓ or X below in the () which best describes the relationship.**

- | |
|--|
| ☐ the Military, an active military personnel or a military personnel listed in the muster roll/military register
☐ an organization affiliated with the Military, or a personnel who does not belong to the military at present but is listed in the muster roll/military register
☐ the Department or the Ministry of Defense, an organization affiliated with the Ministry of Defense, or staff of the Ministry of Defense
☐ an civilian organization but with military personnel or a military division within the organization
☐ an organization which will be affiliated with or under the control of the Military in times of emergency as specified clearly in its organic law/law of establishment |
|--|



4. Experience and Eligibility

1) Career Background (After graduation and before taking the present position)

***Only Applicants for KCCP (Group and Region Focused) are requested to fill in this part.**

Organization	City/ Country	Period		Position or Title and Department/Division	Brief Job Description
		From Month/Year	To Month/Year		

2) Academic Background (University, College or Higher Education)

Institution	City/ Country	Period		Degree	Major
		From Month/Year	To Month/Year		

3) Experience of Training or Study in Foreign Countries (including all the training experience in JICA's programs)

***Only Applicants for KCCP (Group and Region Focused) are requested to fill in this part.**

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

4) Language Proficiency (Self-Assessment)

1) Language to be used in the course (as shown in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Language Test Scores if any (ex. TOEFL, TOEIC, etc.)					

2) Mother Tongue				
3) Other languages ()	() Excellent	() Good	() Fair	() Poor

Excellent	Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
Good	Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
Fair	Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
Poor	Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

5. Background and Purpose of Application

- 1) **Current challenges in the organization in relation to the theme of the KCCP you are applying:**
Describe the issues that your organization/department intends to tackle by participating in this program.

- 2) **Main duties of Applicant:** Describe your main duties and responsibilities in relation to this program.

- 3) **Relevant Experience of Applicant:** Describe previous occupational experiences that is highly relevant in this program.

- 4) **Your individual Goal:** Elaborate on your plans to apply the lessons learned from this program to your organization.

- 5) **Area of Interest and/or your expectation:** Specify your particular interest with reference to the contents of this program.

By Applicant

Date

Name and
Title/Position

Signature

Form4. QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION

(Self-Declaration)

1. Present Medical Status

(a) Have you taken any medicine or had a medical checkup by a physician for your illness such as diabetes, hypertension, asthma, etc.?

[] No	[] Yes:
	Name of illness (), Name of medicine ()
If yes, please attach your doctor's letter (preferably, written in English) that describes the current status of your illness, and gives agreement to your participation in the program.	

(b) Do you have any allergies with medicine, food, pollen, etc.?

[] No	[] Yes:
	What are you allergic to? What kind of allergic symptoms do you have such as itch, rash, hives, etc.? ()

(c) Please indicate any needs arising from disabilities that may require additional support or facilities.

()
Note: Disability will not lead to exclusion of the Applicant from the program. However, the Applicant may be directly inquired by the JICA official in charge for a more detailed account of his/her condition.

2. Medical History

(a) Have you had any illness such as heart, hepatic, kidney disease, etc.?

[] No	[] Yes:
	Please specify ()

(b) Have you or/and your family members had tuberculosis?

[] No	[] Yes:
	Please specify ()

(c) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

[] No	[] Yes:
	Please specify ()

(d) Have you ever had any sleeping, eating or other disorders?

[] No	[] Yes:
	Please specify ()
	Name of medicine taken if any ()

3. Other Medical Issues/Conditions

If you have any medical issues/conditions that are not described above, please indicate below.

--

* Are you pregnant?

☐ No	☐ Yes: Weeks of pregnancy (weeks)
-----------------------------	---

I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

I understand and accept that this questionnaire will be checked for my health care by the people who are engaged in the program during my stay in Japan.

By Applicant

Date
Name and Title/Position
Signature

※ Please notify JICA staff upon any changes in your health condition after submission of the form.

Form5. TERMS AND CONDITIONS

1. General Rules

The participants are requested:

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course,
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

2. Privacy Policy

The participants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this Privacy Policy.

(2) Limitations on Use and Provision

JICA shall never intentionally provide information to a third party that can be used to identify individuals, with the following three exceptions:

- (a) legally mandated disclosure requests;
- (b) the information provider grants permission for information disclosure to a third party;
- (c) JICA commissions a party to process information collected, in which case the information provided will be within the scope of the commissioned tasks.

(3) Security Notice

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

***Information Security Policy of JICA in relation to Personal Information Protection**

- JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.
 - Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.
1. To provide the KCCP to Participants.
 2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
 3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

3. Copyright Policy

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder.
If the participants apply to online KCCP, the participants shall also comply with terms of use of copyrighted works for the online KCCP that are shown on the JICA website.
(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)
2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.
3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

4. Portrait Right Policy

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above.

It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

DECLARATION (to be signed by the Applicant)

- I understand and fully agree to the following terms and conditions set forth above.
 1. General Rule
 2. Privacy Policy
 3. Copyright Policy
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on "4.Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:
☐ Agree / ☐ Disagree
- I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Date
Name and Title/Position
Signature

Tentative Schedule

TIME (JST)				CONTENTS/TOPICS	
1-5 Nov		~		YouTube	Watching video materials (prior learning)
6 Nov		~			Holiday
7 Nov		~			Holiday
8 Nov	10:00	~	12:00	Presentation	Country report presentation (10 minutes each) & review(Group 1)
	15:00	~	18:00	Presentation	Country report presentation (10 minutes each) & review(Group 2)
9 Nov		~		YouTube	Watching video materials (Dr. ONO Yugo)
10 Nov		~		YouTube	Watching video materials (Dr. NEGISHI Jyunjichiro)
11 Nov	10:00	~	12:00	Discussion	Review session (Dr. NEGISHI Jyunjiro) (Group 1)
	15:00	~	18:00	Discussion	Review session (Dr. NEGISHI Jyunjiro) (Group 2)
12 Nov		~		YouTube	Watching video materials (Dr. NAKAMURA Futoshi)
13 Nov		~			Holiday
14 Nov		~			Holiday
15 Nov	10:00	~	12:00	Discussion	Review session (Dr. NAKAMURA Futoshi) (Group 1)
	15:00	~	18:00	Discussion	Review session (Dr. NAKAMURA Futoshi) (Group 2)
16 Nov	10:00	~	12:00	Lecture	PCM (Group 1)
	15:00	~	18:00	Lecture	PCM (Group 2)
17 Nov		~		YouTube	Watching video materials (Dr. BABA Hitoshi)
18 Nov	10:00	~	12:00	Discussion	Review session (Dr. BABA Hitoshi) (Group 1)
	15:00	~	18:00	Discussion	Review session (Dr. BABA Hitoshi) (Group 2)
19 Nov		~		YouTube	Watching video materials (Dr. YOSHIMURA Nobuhiko)
20 Nov		~			Holiday
21 Nov		~			Holiday
22 Nov	10:00	~	12:00	Discussion	Review session (Dr. YOSHIMURA Nobuhiko) (Group 1)
	15:00	~	18:00	Discussion	Review session (Dr. YOSHIMURA Nobuhiko) (Group 2)
23 Nov		~		YouTube	Watching video materials (Dr. ONO Yugo)
24 Nov	10:00	~	12:00	Discussion	Review session (Dr. ONO Yugo) (Group 1)
	15:00	~	18:00	Discussion	Review session (Dr. ONO Yugo) (Group 2)
25-26 Nov	10:00	~	12:00	Lecture	Preparation Final Report Presentation (Dr. ONO Yugo)(Group 1)
	15:00	~	18:00	Lecture	Preparation Final Report Presentation (Dr. ONO Yugo) (Group 2)
27 Nov		~			Holiday
28 Nov		~			Holiday
29 Nov	10:00	~	12:00	Presentation	Final Report Presentation (Group 1)
	15:00	~	18:00	Presentation	Final Report Presentation (Group 2)

*About five or six videos per instructor are expected to be prepared.



【Online】 Knowledge Co-Creation Program (Group & Region Focus)

GENERAL INFORMATION

**Adaptive Watershed Management to Climate Change:
Disaster Risk Reduction and Ecosystem Conservation**

**課題別研修『気候変動に対する順応的流域管理
「災害リスク削減と生態系保全」』**

JFY 2021

NO. 202003228J001

Online Program Period : From November 1 to November 29, 2021

This information pertains to one of the JICA Knowledge Co-Creation Program (Group & Region Focus) of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

I. Concept

Background

Global warming, which is generally considered to stem from increased emissions of greenhouse gases (e.g. carbon dioxide), has caused climate change on a global scale, including significant variations in rainfall amounts. Developing countries in particular experience frequent cyclones/hurricanes and resultant heavy rain that has developed to unexpected levels, causing a corresponding increase in damage to human life and property. Meanwhile, conventional flood countermeasures such as dams and levees are often found to have adverse effects on the ecosystem in watershed areas.

For these reasons, an adaptive watershed management approach that integrates flood countermeasures and ecosystem conservation rather than viewing them as incompatible is being stressed on an international level; the dissemination of such an approach and the advancement of human resources in developing countries represent effective support measures enabling these regions to deal with climate change.

Motivation

This group training program is designed for mid-level working and senior administrative officers of organizations operating watershed management projects, and aims to share adaptive watershed management methods among them.

Methodology

Participants will have opportunities to have mainly lectures including field studies and discussions. Participants will also formulate final report including an action plan describing what the organization will do after the participants complete the training program putting the knowledge and ideas acquired and discussed among others into their on-going activities.

Participants will have online KCCP program which includes series of lectures, and online discussions.

What is “Adaptive Management of Drainage Basin”?

It aims an adaptation to global climate change from viewpoints of drainage basin management. Under global climate change, we will have higher risk in river management: the fluvial regime changes quickly and also discharge at rainy season easily exceeds the former level. We cannot decrease the disaster risk caused by future climate change by a further hard works such as a big dam and/or embankment construction, since it will be difficult to construct these structures infinitively. It will be better to reduce the disaster risk by alternative countermeasures such as construction of retention pools and an appropriate control of flooded water. Besides, reducing watershed runoff and soil erosion through afforestation and sustainable forest management can be a temporary and/or additional disaster risk reduction measure. This is closely related to

another important issue: biodiversity conservation. Especially a suitable management of riparian zone which is always rich in biodiversity, but in many places its ecosystem has been degraded or damaged by hard river works and urbanization will be also effective for the soil conservation in the watershed. Our new training course aims to reduce the vulnerability of our society by using an adaptation management in drainage basin. It proposes a new drainage- basin management system which adjusts to present and future natural conditions by reducing the vulnerability, and by increasing the resilience to global climate change.

II. Description

1. Title (J-No.): Adaptive Watershed Management to Climate Change: Disaster Risk Reduction and Ecosystem Conservation (202003228J001)

2. Online Program Period: November 1 to November 29, 2021

3. Target Countries:

Laos, Bangladesh, India, Nepal, Fiji, Honduras, Colombia, Iran

4. Place and Time to Attend

(1) Place

The program is conducted online. The place to take the online program will be determined depending on the internet environment. Please inform JICA overseas office of the place where you would like to take the program (e.g. home, office). If you cannot find the proper place, please consult with the JICA overseas office.

(2) Time for the Online Program (live stream)

The online program will be live-streamed everyday between around 14:00 and 18:00 in Japan Standard Time (JST). The time in each participating country is as follows:

Group 1

Country Name	Japan	Honduras	Colombia
Start Time	10:00	19:00	20:00
End Time	12:00	21:00	22:00

Group 2

Country Name	Japan	Laos	Fiji	Bangladesh	Nepal	India	Iran
Start Time	15:00	13:00	12:00	12:00	11:45	11:30	10:30
End Time	18:00	16:00	15:00	15:00	14:45	14:30	13:30

*Group 2 has one more hour because of the large number of participating countries.

*In the context of the COVID-19 pandemic, please note that there is still a possibility the details will be changed without notice. Besides, this training course will be conducted jointly with the JFY 2020 participants, so several other countries will also participate in.

5. Eligible / Target Organizations:

Project implementation organizations engaging in flood control or ecosystem conservation in watershed areas.

6. Course Capacity (Upper limit of Participants) : 10 participants

7. Working Language: English

8. Program Objective:

Government officials of central and local governments or public specialized agencies involved in flood control and/or ecosystem conservation in watershed will learn about Japanese experiences on adaptive watershed management, including Ecosystem-based Disaster Risk Reduction (Eco-DRR), an approach to reduce and mitigate the negative impact of disasters by taking advantage of the ecosystems.

Through this program, participants will formulate action plan to attain sustainable watershed management, reducing disaster risk and conserving ecosystems.

9. Overall Goal:

Target organizations will acquire adaptive watershed management skills including ecosystem-based approach, thereby contributing to implementation of sustainable watershed management.

10. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below. (All components are provided by live lecture)

(1) Preliminary Phase (before Online-Program) <i>Participating organizations make required preparation for the Program in the respective country.</i>	
Expected Module Output	Activities

To formulate the Inception Report	Formulation and submission of Inception Report to JICA overseas office in respective country. Please refer to Attachment-1 in section VI.
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(2) Core Phase (Online-Program) <i>Participants dispatched by the organizations attend the Program implemented by Online.</i> Used Media Zoom, Dedicated Website (including YouTube)		
Expected Module Output	Subjects / Agendas	Methodology
1. To be able to understand the hazards of various disaster risk increases in the watershed that is associated with climate change and development on a global scale.	*Global environmental changes *Approaches of disaster risk reduction and adaptation to climate changes *International efforts (including JICA) on adaptation to climate change and sea-level rise and ecosystem conservation	Lecture Observation Discussion
2. To be able to understand the concept of Eco-DRR and acquire ecological disaster risk reduction methods that do not depend only on structures.	*Basic landscape ecology *Basic use of GIS *Basic remote sensing *Watershed analysis *River law, river monitoring *Basin management (flood control and environment) and nature restoration *Plantation and sustainable forest management to reduce run-off and soil erosion in the watershed *Sabo Dam and reduction of debris transport *Practice on flood control: flood observation technique *Flood control by diversion channel *Flood control by retention pool *Dam influence on flood plain	Lecture Observation Discussion

3. To be able to devise Eco-DRR method for reducing various disaster risks in the target watershed.	*Traditional knowledge and technics for flood control *Task solving on conservation of biodiversity *Maintenance mechanism of biodiversity on flat plain rivers *River management and maintenance mechanism of biodiversity *Citizen participation and biodiversity conservation on public works *Water quality and environmental conservation of drainage basin *Capacity development on water resources	Lecture Discussion
4. To be able to devise a sustainable management plan for the entire river basin by using concrete Eco-DRR methods in the target watershed area.	*Task analysis workshop *Review session *Interim report guidance	Lecture Practice Discussion

III. Conditions and Procedures for Application

1. Expectations for the Participating Organizations:

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Participating organizations are expected to utilize the program for those specific purposes.
- (2) This program is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the program to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3) As this program is designed to facilitate organizations to come up with concrete solutions for their issues, participating organizations are expected to make due preparation before the online program by carrying out the activities of the Preliminary Phase described in section II-9.

2. Nominee Qualifications:

Applying organizations are expected to select nominees who meet the following qualifications:

Participants who should;

- ① Be nominated by their government,
 - ② Current duties:
Mid-level working officers in charge of flood control, forest management, erosion control, watershed management or ecosystem conservation projects within organizations
 - ③ Experience in the relevant fields: Individuals with at least five(5) years experience,
 - ④ Educational background: be university graduates or equivalent,
 - ⑤ Language: have a competent command of spoken and written English which is equal to TOEFL CBT 250 or more (This workshop includes active participation in discussions, action plan (final report) development, thus requires high competence of English ability. Please attach an official certificate for English ability such as TOEFL, TOEIC etc., if possible)
 - (6) Health: must be in good health, both physically and mentally, to participate in the Program in Japan. Pregnant applicants are not recommended to apply due to the potential risk of health and life issues of mother and fetus.
 - (7) Preferable to have computer literacy because this program contains subjects on GIS (Geographical Information System).
 - (8) Gender Consideration: JICA is promoting gender equality. Women are encouraged to apply for the program.
 - (9) Expected requirements* specific for the online course
 - 1) Hardware: PC or tablet with speaker/microphone and web camera
 - 2) Software: Zoom, YouTube, Google Chrome/ Microsoft Edge/ Internet Explorer, Microsoft Excel/ Word/ Power Point, PDF, E-mail.
 - 3) Internet Connection: speed enough to use as shown in 2) software above
 - 4) Time availability: willingness to join the live session from 10:00 am to 12:00 in the South America region and from 3:00pm to 6:00pm in the Asia region. Both times are Japan Standard Time.
- *If you need any assistance for preparation of the learning environment, please consult the JICA overseas office. Please note that the JICA overseas office may not be able to assist with all requirements.

3. Required Documents for Application:

- (1) **Application Form:** The Application Form is available at the JICA overseas office or the Embassy of Japan in respective country.
- (2) **Photocopy of passport:** to be submitted with the application form, if you possess your passport. If not, you are requested to submit its photocopy as soon as you obtain it.

*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

(3) Nominee's English Score Sheet: to be submitted with the Application Form.

If you have any official documentation of English ability (e.g., TOEFL, TOEIC, IELTS), please attach it (or a copy) to the application form.

(4) Inception Report: to be submitted with the Application Form. Refer to Attachment-1 for Inception Report in section VI, and submit it along with the Application Form **by October 12, 2021.**

4. Procedure for Application and Selection :

(1) Submitting the Application Documents:

Closing date for application to the JICA Center in Japan: **October 12, 2021**

Note: Please confirm the closing date set by the JICA overseas office or the Embassy of Japan in respective country to meet the final date in Japan.

(2) Selection:

After receiving the documents through proper channels from your government, the JICA overseas office (or the Embassy of Japan) will conduct screenings, and then forward the documents to the JICA Center in Japan. Selection will be made by the JICA Center in consultation with concerned organizations in Japan. The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection. Qualifications of applicants who belong to the military or other military-related organizations and/or who are enlisted in the military will be examined by the Government of Japan on a case-by-case basis, consistent with the Development Cooperation Charter of Japan, taking into consideration their duties, positions in the organization, and other relevant information in a comprehensive manner.

(3) Notice of Acceptance:

Notification of results shall be made by the JICA overseas office (or the Embassy of Japan) in respective country to the respective Government by **not later than October 22, 2021.**

5. Conditions for Attendance:

- (1) to strictly observe the course schedule,
- (2) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (3) Due to copyright reasons, it is not allowed to record/shoot of Zoom screen. Participants must follow the "Terms of Use",
https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/online/online_01.html
- (4) to refund allowances or other benefits paid by JICA in the case of a change in

schedule.

IV. Administrative Arrangements

1. Organizer:

Name: Ms. ISHIDA Yayoi, JICA Hokkaido Center (Obihiro)

Contact: obic_kccp@jica.go.jp

(Address) 1-2, Minami 6-chome, Nishi 20-jo, Obihiro, Hokkaido 080-2470, Japan

(Tel) 81(*)-155(**)-35-1210 (Fax) 81(*)-155(**)-35-1250

Note: *: country code for Japan, **: area code for Obihiro

(Email) obic_kccp@jica.go.jp

(Website) www.jica.go.jp/obihiro/english/office/index.html

2. Expenses:

The following expenses will be provided for the participants by JICA:

Online Program

- (1) Expenses related to the online program will be paid according to the regulations of JICA overseas office, if necessary.
- (2) Details will be provided at the time of notification of acceptance.

V. Other Information

1. Participants who have successfully completed the training program will be awarded a certificate by JICA.

VI. ANNEX:

Attachment-1

Inception Report

Applicants are requested to prepare the Inception Report with application on the following issues, and submit it to the JICA overseas office in respective country or JICA Hokkaido (Obihiro) by **October 12, 2021**, preferably by e-mail to obic_kccp@jica.go.jp

a. Purposes

- (1) To clarify current situation, issues or problems that applicant is facing with.
- (2) To provide advance information to lecturers.

b. Contents

- (1) Name of applicants
- (2) Name of organization
- (3) Map of land use and vegetation
- (4) Population
- (5) Basic climatic condition
 - 1) Mean annual temperature
 - 2) Monthly air temperature
 - 3) Monthly precipitation data
- (6) River data
 - 1) River length and surface of drainage basin
 - 2) River discharge data, monthly or Max and Min., if available
 - 3) Water qualities, if available, indicate BOD, COD level or any bio-index etc.
- (7) Please name specifically the endangered species of plants, animals and insects which should be conserved from the viewpoint of biodiversity in your designated drainage basin.
- (8) Please indicate past flood data in the target drainage basin.

Name of the river:

unit: m³/s

Date / Period	Precipitation	Normal discharge	Peak discharge (hourly)		

- (9) Subjects on which you would like to focus on this program

c. Layout

Typewritten in English, 3-5 pages (12-point font, double spaced, A4 size paper)

d. Presentation

The Inception Report is to be presented by each participant using MS Power Point at the beginning of the program.

(1) The time allocation for each presentation of the Inception Report will be about 10 minutes.

(2) It is advisable to bring some materials such as pictures or other visual aids to show your target drainage basin, condition of flood and ecosystem conservation.

Tentative Schedule

TIME (JST)		CONTENTS/TOPICS	
1 Nov - 5 Nov	~	YouTube	Watching video materials (prior learning)
6 Nov			Holiday
7 Nov			Holiday
8 Nov	10:00 ~ 12:00	Presentation	Country report presentation (10 minutes each) & review (Group 1)
	15:00 ~ 18:00	Presentation	Country report presentation (10 minutes each) & review (Group 2)
9 Nov	~	YouTube	Watching video materials (Dr. ONO Yugo)
10 Nov	~	YouTube	Watching video materials (Dr. NEGISHI Jyunjichiro)
11 Nov	10:00 ~ 12:00	Discussion	Review session (Dr. NEGISHI Jyunjiro) (Group 1)
	15:00 ~ 18:00	Discussion	Review session (Dr. NEGISHI Jyunjiro) (Group 2)
12 Nov		YouTube	Watching video materials (Dr. NAKAMURA Futoshi)
13 Nov			Holiday
14 Nov			Holiday
15 Nov	10:00 ~ 12:00	Discussion	Review session (Dr. NAKAMURA Futoshi) (Group 1)
	15:00 ~ 18:00	Discussion	Review session (Dr. NAKAMURA Futoshi) (Group 2)
16 Nov	10:00 ~ 12:00	Lecture	PCM (Group 1)
	15:00 ~ 18:00	Lecture	PCM (Group 2)
17 Nov		YouTube	Watching video materials (Dr. BABA Hitoshi)
18 Nov	10:00 ~ 12:00	Discussion	Review session (Dr. BABA Hitoshi) (Group 1)
	15:00 ~ 18:00	Discussion	Review session (Dr. BABA Hitoshi) (Group 2)

19 Nov		YouTube	Watching video materials (Dr. YOSHIMURA Nobuhiko)
20 Nov			Holiday
21 Nov			Holiday
22 Nov	10:00 ~ 12:00	Discussion	Review session (Dr. YOSHIMURA Nobuhiko) (Group 1)
	15:00 ~ 18:00	Discussion	Review session (Dr. YOSHIMURA Nobuhiko) (Group 2)
23 Nov		YouTube	Watching video materials (Dr. ONO Yugo)
24 Nov	10:00 ~ 12:00	Discussion	Review session (Dr. ONO Yugo) (Group 1)
	15:00 ~ 18:00	Discussion	Review session (Dr. ONO Yugo) (Group 2)
25 Nov - 26 Nov	10:00 ~ 12:00	Lecture	Preparation Final Report Presentation (Dr. ONO Yugo) (Group 1)
	15:00 ~ 18:00	Lecture	Preparation Final Report Presentation (Dr. ONO Yugo) (Group 2)
27 Nov			Holiday
28 Nov			Holiday
29 Nov	10:00 ~ 12:00	Presentation	Final Report Presentation (Group 1)
	15:00 ~ 18:00	Presentation	Final Report Presentation (Group 2)

*About five or six videos per instructor are expected to be prepared.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of

organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

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This Terms of Use was updated on October 9.

END