

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

MINISTRY OF WATER RESOURCES



BANGLADESH WATER DEVELOPMENT BOARD

Coastal Embankment Improvement Project – Phase I (CEIP-I)

TERMS OF REFERENCE (TOR)

FOR

**Social Specialist/ Economist
Project Management Unit (PMU/Field)
(Contract Package No.CEIP-1/D1/S15)**

JANUARY 2017

Terms of Reference
for
Social Specialist/ Economist

1. BACKGROUND

Bangladesh is a low lying country. Most of the land in the coastal zone is within 1 to 1.5 meter PWD and gets inundated with saline water during tides. In 1960s, polderization (i.e., land surrounded by embankment) had been started to make these land a permanent agricultural land. The coastal embankment system of Bangladesh was originally designed to protect against the tides and the associated salinity intrusion, without much attention to storm surges. Recent cyclonic storm surges brought substantial damage to the embankments and further threatened the integrity of the coastal polders. The above reasons have led the Government to re-focus its strategy on the coastal area from one that only protects against high tides to one that provide protection against frequent storm surges. The long term objective of the Government is to increase the resilience of the entire coastal population to tidal flooding and natural disasters by upgrading the whole embankment system. With an existing network of embankment of nearly 5,700 km long with 139 polders, the magnitude of such a project is daunting and requires prudent planning. Hence a multi-phased approach of embankment improvement and rehabilitation will be adopted over a period of 15 to 20 years. The **Coastal Embankment Improvement Project – Phase 1 (CEIP-1)** is the first phase of this long term program.

The overall **objective** of the CEIP-1 is to increase the resilience of coastal population to natural disasters and climate change. More specifically, the project aims at (a) reducing the loss of assets, crops and livestock during natural disasters; (b) reducing the time of recovery after natural disaster such as cyclone; (c) improving agricultural production by reducing saline water intrusion which is expected to worsen due climate change; and (d) improving the Government of Bangladesh's capacity to respond promptly and effectively to an eligible crisis or emergency. This objective will be achieved by **rehabilitating and improving the polder system in the coastal area**. The project is expected to be implemented over 7-8 years.

The Government of Bangladesh (GOB) has received financing from International Development Association (IDA) to meet part of the cost of the CEIP-1. The Project would be implemented by the Ministry of Water Resources (MOWR), through the Bangladesh Water Development Board (BWDB). BWDB has set up a Project Management Unit (PMU) to oversee the development and execution of the project. The PMU is led by a Project Director and located in BWDB's headquarters in Dhaka. Also, one Field Level Offices (FO), at Khulna has been set up headed by an Executive Engineer. PMU is being assisted by a Detailed Design & Construction and Supervision (DDCS) & Project Management Support (PMS) Consultants and a Monitoring and Evaluation (M&E) Consultants. The PMU will /has appoint/appointed an Independent Panel of Experts (IPOE) to oversee the technical implementation of the project.

As part of the CEIP Field Offices at Khulna, Bagerhat, Patuakhali and Borguna, BWDB plans to hire a highly qualified **Social Specialist/ Economist** with sound knowledge and expertise of (i) land acquisition in Bangladesh; (ii) management of social safeguards compliance issues in infrastructure projects under the World Bank Social Safeguards Operational Policy on Involuntary Resettlement (OP 4.12); and (iii) social mobilization and participation in water management.

Project Components

The Project has five components: four components are related to polder improvement and a fifth component (with a provisional zero amount) has been included to allow for rapid reallocation of loan proceeds during an emergency, under streamlined procurement and disbursement procedures. The Project Components are outlined below:

- A. Rehabilitation and Improvement of Polders;
- B. Implementation of Social Action and Environment Management Plans;
- C. Construction Supervision, Monitoring & Evaluation of Project Impact, Supervision of Social and Environment Plans, and Delta Monitoring;
- D. Project Management, Technical Assistance, Training and Strategic Studies; and
- E Contingent Emergency Response

Implementation Arrangement

The Government of Bangladesh (GoB) has overall responsibility for project management and coordination through its Ministry of Water Resources. A Project Steering Committee would provide the forum for overall guidance, policy advice and coordination of the project activities and addressing the inter-agency issues. The proposed project is to be implemented by BWDB, which will act as the Project Implementing Agency. BWDB will be responsible for the implementation of the Project through a PMU.

Project Steering Committee (PSC):

The PSC is chaired by the Secretary of Water Resources and includes the Secretaries of Finance, Agriculture, Environment, Public Health Engineering, Forestry and Wildlife, the Chief Executive officer of selected NGO, and representatives of the local/district administration as its members. The PSC oversees the project; provides policy-level guidance and inter-agency coordination for the project. The Project Director of the PMU acts as the secretary of the PSC.

Project Management Unit (PMU):

BWDB has set up a PMU to oversee the development and management of the project. The PMU is led by a Project Director appointed by MoWR. It is located at the headquarters of BWDB in Dhaka. The PD is of the rank of Additional Chief Engineer, and reports to the Additional Director General (West Region). The PMU has 3 subordinate Units: (i) Engineering Unit; (ii) Procurement and Finance Unit; and (iii) Environment and Social Unit. A Senior Communication Officer will join soon in the later Unit. In addition to the central unit in Dhaka, 3 Field Level Offices (FO) have been planned to set up, each headed by an Executive Engineer. Meanwhile, FO at Khulna has been set up. Other 2 FOs will be established at Bagerhat, and Patuakhali / Barguna,. The role of the PMU is, therefore, largely to contract competent organizations, to carefully supervise their performance, to enable them to perform efficiently, and to ensure transparent and regular reporting to MoWR and BWDB.

2. OBJECTIVE OF THE SERVICES

The main objective of appointing the **Social Specialist/ Economist** is to make available technical expertise within Field Offices and PMU on social mobilization and **social safeguards compliance** under national and the Bank guidelines. The Social Specialist/ Economist will assist the Field Offices and PMU in four main tasks (A) land acquisition, (B) Social Impact Assessment and Resettlement

Planning, (C) Implementation of RAPs, and (D) Supervision of Social Mobilization and Participatory Water Management Activities.

3. SCOPE OF SERVICES

The overall responsibility of the Social Specialist/ Economist will be to perform the tasks of land acquisition process for selected polders, compensate affected persons, resettle rehabilitate them through preparation and implementation of Resettlement Action Plans, and supervise and monitor the social mobilization and participatory water management activities. The specific responsibilities of the specialist will be, but not limited to, the following:

A. Land Acquisition

- (1) Review the detailed engineering design of embankments and water control structures, share with the local communities – beneficiaries and likely affected persons, and seek their feedback on the options to avoid unnecessary land acquisition.
- (2) Have dialogue back with the design engineers and planners to further review the engineering design of embankments and structures to avoid unnecessary acquisition of private lands.
- (3) Assist the Senior Revenue Officer in preparing formal land acquisition plans (LAP) for selected polders as per requirement of the acquisition authority (Land Acquisition Section of the Deputy Commissioners' offices) ensuring that land acquisition is acceptable to the communities and no vulnerable and tribal peoples are affected.
- (4) Assist the Senior Revenue Officer, Senior Social Specialist/ Economist and the field officials in following up submission of the LAPs and approval process by the Land Acquisition Committees (DLAC).
- (5) Provide data to the Senior Revenue Officer, Senior Social Specialist/ Economist and the Field Officials to facilitate liaison with the land acquisition officials in concerned Deputy Commissioners (DC) offices and following through the acquisition process for payment of compensation under law to eligible persons timely.
- (6) Jointly with the Senior Revenue Officer, Senior Social Specialist/ Economist and Field Officials, assist affected landowners in procuring any missing legal documents required to claim compensation under law (CUL).

B. Social Impact Assessment and Resettlement Planning

- (1) Review the design of Social Impact Assessment (SIA) study by Detailed Design, Construction Supervision & Project Management (DDCS & PMS) Consultants to make sure that the surveys and consultations are done on schedule and adequate resources and appropriate expertise are applied.
- (2) Monitor conduct of the SIA on site through the field office resources of the PMU to ensure that the surveys and consultations are full and inclusive.
- (3) Ensure that the DDCS & PMS Consultants has identified all PAPs by category and documented their availability to facilitate timely implementation of RAPs and payment of land compensation.
- (4) Any other tasks as assigned by the PD on SIA and preparation and approval of RAPs.

C. Implementation of RAPs

- (1) Review the work program and implementation schedule of the RAP Implementing NGO for each RAP.
- (2) Assist XENs, Senior Revenue Officer, Senior Social Specialist/ Economist and the NGO in charge of implementing the RAP, in collecting CUL payment information from DC offices, which are required to determine top-up payment.
- (3) Participate in grievance redress procedure and keep detailed records of grievances and the hearings, and assist to report the outcomes as per the format provided in the Resettlement Policy Framework.
- (4) Prepare and adopt RAP Implementation Guideline in consultation with the BWDB relevant departments and units with assistance from the DDCS & PMS Consultant's Resettlement Specialist.
- (5) Initiate legal procedure, formation and establishments of participatory resettlement management committees including (i) Property Assessment and Valuation Committee, (ii) Grievance Redress Committees and (iii) Physical Relocation Assistance Committees.
- (6) Assist in monitoring identification of eligible project affected persons (EP) for compensation and assistance as per the provision of the RAPs and determining their compensation assistance cash amount.
- (7) In accordance with the Payment Modality of the RAP Implementation Guideline, monitor and assist delivery of entitlements to the EPs.
- (8) Guide and support RAP implementation consultant in the process of preparing polder specific physical relocation plan and relocation of the displaced squatters and market areas seeking assistance from the local communities, elected representatives and the affected persons themselves following the guidelines adopted for relocation of displaced persons and report as appropriate.

D. Supervision of Social Mobilization and Participatory Water Management Activities

- (1) Review the work program and implementation schedule of the Social Mobilization NGO for each selected polder;
- (2) Assist the Social Mobilization NGO in working closely with field level XEN in selected pilot polders where Water Management Organizations (WMOs) will be established to supervise the timely establishment of WMOs, the full inclusion and participation of WMOs in the planning and design phases of the rehabilitation and upgrading activities, and the coordination of works, as well as O&M plans;
- (3) Assist the Social Mobilization NGO in the establishment of Polder Management Committees (PMCs) where WMOs will not otherwise be established, including the supervision of group formation, trainings and other relevant tasks;
- (4) Supervise the preparation and adoption of guidelines and bylaws for WMOs and PMCs and assist with the registration of all relevant organizations with BWDB (Office of the Chief Water Management) and, if requested, with the Department of Cooperatives;
- (5) Monitor the progress and report back to the Executive Engineers of Field Offices on the status of implementation of the Social Mobilization activities; and
- (6) Assist the independent monitoring consultant and the independent panel of experts with relevant data, as needed.
- (7) Perform any other tasks/activities as directed by PD.

4. DURATION

Duration of the consultancy services would be for **24 months** (twenty months). However the performance for first year will determine the continuity of the contract for the remaining year. The Contract may be extended based on project needs and subject to satisfactory performance of the Consultant.

5. REPORTING REQUIREMENT

In addition to various deliverable; the Social Specialist/ Economist will submit a brief quarterly report to Project Director covering achievement/progress towards all the tasks indicated above. The payment will be made against submission of monthly report.

6. PLACE OF PERFORMANCES DIFFERENT TASKS

The Specialist will be based in the CEIP Field Offices at Khulna, Bagerhat, Patuakhali and Borguna. The specialist will have to arrange own transportation for attending office on all regular workdays.

7. SPECIFIC TASKS TO BE APPROVED BY THE CLIENT

There is no specific task to be mentioned that requires Client approval. But the Consultant shall perform the tasks following the scope and requirements included in the ToR. Deliverables/ output shall be approved by the Client.

8. QUALIFICATION AND EXPERIENCE

The Social Specialist/ Economist should have minimum Masters' degree in sociology/ economics/social welfare and any other social sciences with about 10 years of work experience of which at least 5 years should be directly related to the relevant tasks of land acquisition and resettlement. The specialist must have demonstrated sound technical expertise in international good practices on social safeguards and have proven track record of providing social safeguard oversight functions. Knowledge of World Bank/ Asian Development Bank or similar development partners' processes and guidelines on social safeguards will be necessary. S/he must have excellent communication and writing skills with higher-level computer skills in Windows operating system (Word, Excel, Access, Power Point, etc.) and other applications.

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