



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72 Green Road, Dhaka-1205.
www.bwddb.gov.bd



Record Number: 42.01.0000.000.022.25.0511.23.245

Date: 01/09/2026

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011 Mr. Amitave Sarkar (ID No. 910125003) (Passport No. A23266041), Office Assistant Cum-Computer Typist, Directorate of Personnel, Bangladesh Water Development Board, Dhaka has been granted permission on special consideration to visit India for his sister's cancer treatment for the period of 15 (Fifteen) days from 10-09-2026 or the date of commencement of his journey.

2. He will be accompanied by his sister Mrs. Dipika Sarkar & his brother-in-law, Mr. Mihir Kumar Kirtania during the travel.

3. The terms and conditions are as follows:-
- (a) All the expenses of this visit will be borne by himself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
4. This order has been issued with the approval of the competent authority.

01-09-2026

Prodip Kumar Basak
Deputy Director (Admin) (A. C.)
Phone : 02222230021

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka.

2. Director (Board), Bangladesh Water Development Board, Dhaka.
3. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet.
4. Director, Directorate Of Personnel, Bangladesh Water Development Board, Dhaka.
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka.
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka A request has been made to publish on the board's website (www.bwdb.gov.bd).
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat.
8. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board.
9. Mr. Amitave Sarkar, Office Assistant Cum-Computer Typist, Directorate of Personnel, Bangladesh Water Development Board, Dhaka.
10. Office Copy/Master Copy.



02-09-2026

Mohammad Fazlur Rahman
Senior Assistant Director (Admin-2)