



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.420

Date: 10/12/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter No. 03.069.025.06.00.003.3011-144 (500), Dated: 19-06-2011 Mr. Md Shahinur Rahman (ID No. 860610002) (Passport No. A09504717), Data Entry Operator (D.E.O), Planning-1 Directorate, Bangladesh Water Development Board, Dhaka has been granted permission to visit the Kingdom of Saudi Arabia for performing holy Umrah for 15 (Fifteen) days from 13-12-2025 to 27-12-2025 or the date of commencement of his journey.

2. The terms and conditions are as follows:

- (a) All the expenses of this visit will be borne by himself.
- (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit.
- (c) He will not be allowed to extend his leave;
- (d) He will draw his pay and allowances in local currency;
- (e) He must show the expenses of this travel in his income tax return.
- (f) He will start his travel taking approval of earned leave from the competent authority; and
- (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-1), will be applicable in case of enjoying this leave.

3. This order has been issued with the approval of the competent authority.

10-12-2025

Md. Abdul Salim

Deputy Director (Admin)

02222230021

a.salim.bwdb@gmail.com

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka.;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;

3. Superintending Engineer (Civil), Planning-1 Directorate, Bangladesh Water Development Board, Dhaka;
4. Director Immigration, Hazrat Shahjalal International Airport, Dhaka.;
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board. A request has been made to publish on the board's website (www.bwdb.gov.bd).;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Deputy Director (FA&A), Central Regional Accounting center, BWDB, Dhaka, ;
9. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka;
10. Mr. Md Shahinur Rahman, Data Entry Operator (D.E.O), Planning-1 Directorate, Bangladesh Water Development Board, Dhaka, and
11. Office Copy/Master Copy.



A handwritten signature in black ink, appearing to read 'Fazlur', enclosed within an oval-shaped stamp.

10-12-2025

Mohammad Fazlur Rahman
Senior Assistant Director (Admin-2)