



Bangladesh Water Development Board
Office of the ADG (Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0505.24.396

Date: 26/11/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011, Mr. Mst. Rumana Ferdous (ID No. 780103002) (Passport No. A04722553), Accountant, Central Regional Accounting Centre (Central RAC), Bangladesh Water Development Board, Dhaka has been granted permission on special consideration to visit India for Medical Check-up for the period of 12 (Twelve) days from 14-01-2026 or the date of commencement of her journey:-

2. She will be accompanied by her husband Md. Saiful Islam (Passport No. B00335327) & 2(Two) daughter's (1) Miss. Anisha Tahsin (Passport No. B00318763); (2) Miss. Anila Tahsin (Passport No. B00277783) during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by herself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) She will not be allowed to extend her leave;
 - (d) She will draw her pay and allowances in local currency;
 - (e) She must show the expenses of this travel in her income tax return;
 - (f) She will start her travel taking approval of earned leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.
4. This order has been issued with the approval of the competent authority.

26-11-2025

Md. Abdul Salim

Deputy Director (Admin)

02222230021

a.salim.bwdb@gmail.com

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Date: 26/11/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka.;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
3. Director, Directorate of Accounting, Bangladesh Water Development Board, Dhaka;
4. Director Immigration, Hazrat Shahjalal International Airport, Dhaka.;

5. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka (A request has been made to publish on the board's website (www.bwdb.gov.bd));
6. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jashore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Deputy Director/Accounts Officer, Central Regional Accounting Centre (Central RAC), BWDB, Dhaka;
9. Personal Assistant, Office of the ADG (Admin/Finance), Bangladesh Water Development Board, Dhaka;
10. Mr. Mst. Rumana Ferdous, Accountant, Central Regional Accounting Centre (Central RAC), Bangladesh Water Development Board, Dhaka and
11. Office Copy/Master Copy.



A handwritten signature in black ink, enclosed in a light blue rectangular box.

26-11-2025

Mohammad Fazlur Rahman
Senior Assistant Director (Admin)