



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.394

Date: 26/11/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011 Mr. Md Sayful Kabir Titu (ID No. 720101011) (Passport No. A11421987), Driver, Office of the chief Engineer, Design & Research, Bangladesh Water Development Board, Dhaka has been granted permission on special consideration to visit India for follow-up treatment of cancer for a period of 15 (fifteen) days from 26-11-2025 to 10-12-2025 or the date of commencement of his journey.

2. He will be accompanied by his wife Mrs. Rokhsana Kabir Nila (Passport No. A11418088) during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by himself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
4. This order has been issued with the approval of the competent authority.

26-11-2025

Md. Abdul Salim

Deputy Director (Admin)

02222230021

a.salim.bwdb@gmail.com

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Chief Engineer (civil), Design & Research, Bangladesh Water Development Board, Dhaka;
3. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
5. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
6. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
7. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
8. Deputy Director/Accounts Officer, Green road (RAC), Bangladesh Water Development Board, Dhaka;
9. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board;
10. Mr. Md Sayful Kabir Titu, Driver, Office of the chief Engineer, Design & Research, Bangladesh Water Development Board, Dhaka and
11. Office Copy/Master Copy.



26-11-2025

Mohammad Fazlur Rahman
Senior Assistant Director (Admin-2)