



Bangladesh Water Development Board
Office of the ADG (Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0505.24.352

Date: 29/10/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011 Mr. Mohammad Humayun Kabir (ID No. 740201002) (Passport No. A03260094), Extension Overseer-'A', Office of the Deputy Chief Extension Officer, Bangladesh Water Development Board, Feni has been granted permission to visit Srilanka to participate in the seminar on Capacity Building on Trade Union Communications organized by the International Trade Union Confederation (ITUC) for a period of 10(Ten) days from 24-11-2025 or the date of commencement of his journey.

2. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by ITUC;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
3. This order has been issued with the approval of the competent authority.

29-10-2025

Md. Abdul Salim

Deputy Director (Admin)

02222230021

a.salim.bwdb@gmail.com

Record Number: 42.01.0000.000.022.25.0505.24.352/1 (13)

Date: 29/10/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Chief Water Management, Bangladesh Water Development Board, Dhaka;

3. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
5. Principal Extension Officer (Comm. Dev.) , Principal Extension Office, Bangladesh Water Development Board, Cumilla;
6. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
7. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
8. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Feni/Belonia, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
9. Deputy Chief Extension Officer (Comm. Dev.), Office of the Deputy Chief Extension Officer (Comm. Dev.), Bangladesh Water Development Board, Feni;
10. Deputy Director/Accounts Officer, Regional Accounting Centre (RAC), Bangladesh Water Development Board, Feni;
11. Mr. Mohammad Humayun Kabir, Extension Overseer-'A', Office of the Deputy Chief Extension Officer, Bangladesh Water Development Board, Feni;
12. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board and
13. Office Copy/Master Copy.



A handwritten signature in blue ink, appearing to read 'Prodip Kumar Basak', is written over a light blue rectangular background.

29-10-2025

Prodip Kumar Basak
Senior Assistant Director