



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0002.23.258

Date: 28/08/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011 Mrs. Mosammat Hasina Begum (ID No. 811130002) (Passport No. A03556920), Data Entry Operator, Dredger Store Division, Bangladesh Water Development Board, Narayanganj has been granted permission to visit the Kingdom of Saudi Arabia for performing Holy Omra Hajj for a period of 18 (Eighteen) days from 18-09-2025 or the date of commencement of her journey:-

2. She will be accompanied by her husband Mr. Md. Abdul Latif during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by her immigrant son;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) She will not be allowed to extend her leave;
 - (d) She will draw her pay and allowances in local currency;
 - (e) She must show the expenses of this travel in her income tax return;
 - (f) She will start her travel taking approval of earned leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.
4. This order has been issued with the approval of the competent authority.

28-08-2025
Md. Abdul Salim
Deputy Director (Admin)
02222230020
a.salim.bwdb@gmail.com

Record Number: 42.01.0000.000.022.25.0002.23.258/1 (14)

Date: 28/08/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Additional Chief Engineer, Dredger, BWDB, Narayanganj;
3. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
4. Director, Directorate of Accounts, Bangladesh Water Development Board, Dhaka;
5. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
6. Superintending Engineer, Dredger Services Circle, Bangladesh Water Development Board, Narayanganj;
7. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
8. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
9. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
10. Executive Engineer, Dredger Store Division, BWDB, Narayanganj;
11. Deputy Director/Accounts Officer, Accounting Centre (RAC), Bangladesh Water Development Board,;
12. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board;
13. Mrs. Mosammat Hasina Begum, Data Entry Operator, Dredger Store Division, Bangladesh Water Development Board, Narayanganj and
14. Office Copy/Master Copy.



A handwritten signature in blue ink, enclosed in a light blue rectangular box.

28-08-2025

Mohammad Fazlur Rahman
Senior Assistant Director (Admin-2)