



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.143

Date: 03/06/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011 Mr. Mrs. Farjana Ahmed (ID No. 861201003), Office Assistant Cum-Computer Typist, Office of the Chief Water Management (Comm.Dev), Bangladesh Water Development Board, Dhaka has been granted permission to visit to Malaysia for the purpose of her treatment for 10 (Ten) days from 08-06-2025 to 17-06-2025 or the date of commencement of her journey under the following conditions:-

2. She will be Accompanied by her husband Mr. Mohsin Uddin Khan & her daughter Mrs. Zara Khan During her travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by herself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) She will not be allowed to extend her leave;
 - (d) She will draw her pay and allowances in local currency;
 - (e) She must show the expenses of this travel in her income tax return;
 - (f) She will start her travel taking approval of Earned leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.
3. This order has been issued with the approval of the competent authority.

03-06-2025

Syed Mahbubul Haque
Deputy Director (Admin)
02222230021
bwdbmahbub@gmail.com

Record Number: 42.01.0000.000.022.25.0511.23.143/1 (11)

Date: 03/06/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Chief Water Management, Office of the Chief Water Management, Bangladesh Water Development Board, Dhaka;
3. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Deputy Director/Accounts Officer, Accounting Centre (RAC), BWDB,;
9. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board;
10. Mr. Mrs. Farjana Ahmed, Office Assistant Cum-Computer Typist, Office of the Chief Water Management, Bangladesh Water Development Board, Dhaka and
11. Office Copy/Master Copy.



A handwritten signature in black ink, appearing to read 'Fazlur', enclosed within a light blue rectangular box.

04-06-2025

Mohammad Fazlur Rahman
Senior Assistant Director
(Administration)