



(একই তারিখ ও স্মারকে প্রতিস্থাপিত)
বাংলাদেশ পানি উন্নয়ন বোর্ড
প্রশিক্ষণ পরিদপ্তর
পানি ভবন, ৭২, গ্রীন রোড, ঢাকা-১২০৫।
www.bwdb.gov.bd

নম্বর: ৪২.০১.০০০০.০০০.০২৯.২৫.০০০২.২১.৫৮

তারিখ: ২৬ ফাল্গুন ১৪৩১ বঙ্গাব্দ
১১ মার্চ ২০২৫ খ্রিস্টাব্দ

সাকুলার

সংশ্লিষ্ট সকলের অবগতির জন্য জানানো যাচ্ছে যে, Japan International Cooperation Agency (JICA) এর তত্ত্বাবধানে আগামী ০১/০৬/২০২৫ খ্রি. তারিখ হতে ২৭/০৬/২০২৫ খ্রি. তারিখ পর্যন্ত জাপানে অনুষ্ঠিত “Sediment Disaster Risk Reduction (202411751-J001)” শীর্ষক প্রশিক্ষণ কোর্সে বাংলাদেশ পানি উন্নয়ন বোর্ড হতে ০২ (দুই) জন (০১ জন মূখ্য ও ০১ জন বিকল্প) নির্বাহী প্রকৌশলী/উপ-বিভাগীয় প্রকৌশলী মনোনয়ন প্রদানের জন্য জাইকা হতে পত্র প্রেরণ করা হয়েছে। সে প্রেক্ষিতে আগ্রহী কর্মকর্তাদের জাইকা’র পত্রের নির্দেশনা মোতাবেক অনলাইনে যথাযথভাবে আবেদন করত আবেদনের প্রিন্ট কপি ও অন্যান্য আনুষঙ্গিক কাগজপত্রাদিসহ ০৪ (চার) সেট আগামী ১৬/০৩/২০২৫ খ্রি. তারিখের মধ্যে যথাযথ কর্তৃপক্ষের মাধ্যমে প্রশিক্ষণ পরিদপ্তরে প্রেরণের জন্য অনুরোধ করা হলো। উল্লেখ্য, উক্ত প্রশিক্ষণ কোর্সের ব্যয়ভার Japan International Cooperation Agency (JICA) বহন করবে বিধায় এতে বাপাউবো তথা বাংলাদেশ সরকারের কোন আর্থিক বিজড়ন থাকবে না।

সংযুক্তি-বর্ণনামতে।

সকল সংযুক্তিসমূহ:

(১) জাইকার পত্র

১২-০৩-২০২৫
মোঃ মাহাবুব হোসেন
উপ-পরিচালক

নম্বর: ৪২.০১.০০০০.০০০.০২৯.২৫.০০০২.২১.৫৮/১ (৯)

তারিখ: ২৬ ফাল্গুন ১৪৩১ বঙ্গাব্দ
১১ মার্চ ২০২৫ খ্রিস্টাব্দ

অবগতি/অবগতি ও প্রয়োজনীয় ব্যবস্থা গ্রহণের জন্য অনুলিপি প্রেরণ করা হলো (জ্যেষ্ঠতার ক্রমানুসারে নয়):

- ১। প্রধান প্রকৌশলী/অতিরিক্ত প্রধান প্রকৌশলী (সকল)....., ।
- ২। অতিরিক্ত প্রধান প্রকৌশল (পুর), প্রশিক্ষণ ও মানব সম্পদ উন্নয়ন এর দপ্তর, বাপাউবো, ঢাকা।।
- ৩। সিএসও টু মহাপরিচালক, মহাপরিচালক-এর দপ্তর, বাংলাদেশ পানি উন্নয়ন বোর্ড।
- ৪। তত্ত্বাবধায়ক প্রকৌশলী (সকল)....., ।
- ৫। পরিচালক (সকল)....., ।
- ৬। সিনিয়র সিস্টেম এনালিস্ট, কেন্দ্রীয় আইসিটি পরিদপ্তর, বাপাউবো, ঢাকা। (বোর্ডের ওয়েব সাইটে প্রকাশের জন্য আদিষ্টমতে অনুরোধ করা হলো।)।
- ৭। নির্বাহী প্রকৌশলী (সকল)....., ।
- ৮। ব্যক্তিগত সহকারী, অতিরিক্ত মহাপরিচালক (প্রশাসন), বাংলাদেশ পানি উন্নয়ন বোর্ড।
- ৯। অফিস কপি, ।



Rashmi

১২-০৩-২০২৫

প্রতীক রায়

সহকারী পরিচালক

JICA Bangladesh

3rd Floor, Bay's Galleria, 57 Gulshan Avenue (CWS-A19)

Gulshan-1, Dhaka-1212, Bangladesh

(Tel: (+ 1880-2) 22229-1897, 22229-1899

JICA (TR) – 025/25

Deputy Secretary

Japan Branch-3

Economic Relations Division (ERD)

Ministry of Finance

Sher-e-Bangla Nagar, Dhaka-1207

১। অমপ (পূর্ব/পশ্চি/পরি/প্রশাসন/অর্থ)/মপ তারিখঃ.....০৫/১১/১৯

(Tel: (+ 1880-2) 22229-1897, 22229-1899

২। *অনুলিপি অবগতির জন্য প্রেরণ করা হলো। March 5, 2025

* বিধি মোতাবেক অনুমোদিত।

* পানের সর্ষ

★ পরীক্ষা করে পেশ করুন।

★ তদন্ত করে মাস্কাসক

★ সূভায় যোগদান করুন।

* আলাপ করুন করুন এবং কার্যবিবরণী অবহিত করুন

Subject: Requesting Nomination for the Additional Allocation to the Group & Region-Focused Training Course on “Sediment Disaster Risk Reduction” (202411751-J001) under the Project on Capacity Development for the Implementation of Bangladesh Delta Plan 2100

Dear Sir/Madam,

1. Announcement of the Training Course

We are pleased to inform you about the above-mentioned course scheduled to be held in Japan from June 1, 2025 to June 27, 2025. We are enclosing the General Information (GI) booklet on this course for your information and further necessary actions.

2. Recommendation of JICA Bangladesh Office

This training course is designed for the government officials who are **Executive Engineer / Sub Divisional Engineer**, under Bangladesh Water Development Board, Ministry of Water Resources. The participant is expected to serve in the same/similar position for a significant period after completion of training.

অতিঃ প্রধান প্রকৌশলী প্রশিক্ষণ ও মানব সম্পদ উন্নয়ন	
নং	তারিখঃ
☐ তত্ত্বাবধায়ক (পূর্ব) পরিচালী, ইলাহাবাদ	☐ প্রকৌশলী/সহকারী প্রকৌশলী
☐ সফরঃ প্রকৌশলী (পূর্ব), মানব সম্পদ উন্নয়ন	☐ সহকারী প্রকৌশলী
They are Executive Engineer / Sub Divisional Officer of Water Resources.	
☐ পরিসংখ্যানিক প্রকৌশলী/সেতু প্রকৌশলী	☐ প্রকল্প প্রকৌশলী
☐ নির্মাণ, বাগানভিত্তিক, বৈজ্ঞানিক, কৃষি	☐ উপস্থাপনা প্রকৌশলী
for a significant period after completion	
☐ সহকারী প্রকৌশলী (পূর্ব)	☐ নথি হস্তান্তর
☐ সহকারী পরিচালক (প্রশাসন)	
☐ সি.এ.	
☐ এস.এ.এ./ ডি.ই.ও	পত্র গ্রহণকারী

3. Application

1 (one) seat may be allocated for Bangladesh for this training. We request you to send 2 (two) applications (one principal and one alternative) by **April 01, 2025**, in accordance with the selection ~~criteria/qualification~~ described in *Eligibility and Procedure* section of the GI. JICA is promoting gender equality. In light of this, we kindly request for your consideration to ensure at least 50% of the nominations to be female. If it is indeed not possible, kindly provide us with the reason in writing.

Request to ERD: Please pass this information to Delta Wing, GED, Planning Commission and request them to send the notification to MoWR/ BWDB for the selection of appropriate candidate.

Request to GED: Please pass the notification to MoWR/ BWDB for the selection of appropriate candidate for the training and submit the application to GED within the stipulated time. After that you are requested to submit the application to ERD:

Request to BWDB: We request you to kindly consult with Mr. Kazumitsu Muraoka, JICA Advisor to BWDB, while nominating the participants for the training course. This consultation is imperative for applications to be accepted.

Attn: Economic Relations Division (ERD)

Kindly attach this letter while forwarding the GI and necessary documents to relevant ministries.

ডায়েরী নং <u>৫৫২</u> তারিখ <u>০৩/০২/২৫</u>	
অতিথি প্রাপ্ত <u>প্রমোদ সিংহ</u> হাওর মালীঃ মাসউঃ/পাটালক, বোর্ডিং/শ্রম/স্বাস্থ্য/শিক্ষণ/কল্যাণ/মিঃ ও কাজঃ/সিগার/জলসময়ঃ/উপ-পরিঃ/ন্যাঃ/উপ-পরিঃ (মাইন)	
জন্মদীঃ/মতিঃ জন্মদীঃ/মাসাপঃ ককঃ/প্রয়োজনীয়ঃ ব্যবস্থাঃ নিয়ঃ/মতিঃ ও গেষঃ ককঃ। নমিতে বাবু	
পি.এ	অতিথি প্রাপ্ত <u>০৩/০২/২৫</u> (পাটালক, প্রমোদ সিংহ)

After receiving your applications, JICA will accept candidates to attend the training course (please see "4. Selection Procedure" for detailed information). The priority may differ from the GoB's nomination. Therefore, please issue G.O. only after JICA accepts candidates.

Documents to be submitted.

a. Application Form:

Application Form is attached for your reference. Please download it from the following link and type in as handwriting is not permitted:

https://www.jica.go.jp/bangladesh/english/activities/c8h0vm0000bfqifb-att/appform_kccp.docx

Please note that the name of the applicant on the application form must be the same as the one that appears in his/her passport. JICA will issue air tickets based on the writings of the application form. If there are discrepancies between the air tickets and the passport, airlines may not allow the candidate to embark.

b. Photocopy of the Passport:

If the applicant already has a passport, please submit a copy of the identification page to us. If not, kindly prepare one by the time of application.

c. Nominee's English Score Sheet:

The applicant may attach any official documents of his/her English language ability (e.g., TOEFL, TOEIC, IELTS) to the Application Form.

d. Medical History and Examination Questionnaire

e. Questionnaire on Previous Japanese Visa Application and Travel History

4. Selection Procedures

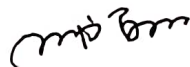
JICA Bangladesh Office will conduct a basic screening of applications to confirm whether the applicant fulfills all the application requirements mentioned in the section 3 above. The screening would include a short interview with the applicant in English. If the applicant satisfies the requirements, JICA Bangladesh Office will forward the application to JICA Tsukuba for final selection. Therefore, nomination by the respective Department/ Ministry does not automatically guarantee the acceptance of the training course from your country.

May we also inform you that you may contact Ms. Nurun Nahar Momo, Assistant Program Officer of JICA Bangladesh (MomoNurunnahar.BD@jica.go.jp) if you have any query.

Attn: Economic Relations Division (ERD)

Kindly attach this letter while forwarding the GI and necessary documents to relevant ministries.

Sincerely yours,



MIURA Mari
Senior Representative
JICA Bangladesh Office

Attachment:

☐ 2 copies of GI

Copy for information & necessary action:

1. Secretary, Ministry of Water Resources
2. Director General, BWDB
3. Additional Secretary (CPT Wing), Ministry of Public Administration, Government of Bangladesh, Bangladesh Secretariat, Dhaka-1000
4. Joint Secretary and Wing Chief, Delta Wing, GED
5. Mr. Rahmatullah Faruque, Project Manager, PCDI, GED, Bangladesh Planning Commission
6. Mr. Kazumitsu Muraoka, JICA Advisor to BWDB
7. Ms. Minako Matsukawa, JICA Advisor to GED, Bangladesh Planning Commission

Attn: Economic Relations Division (ERD)

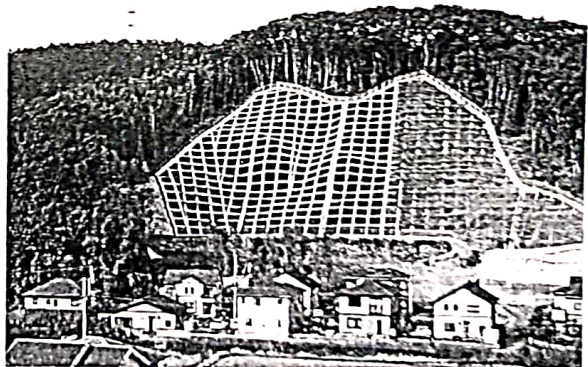
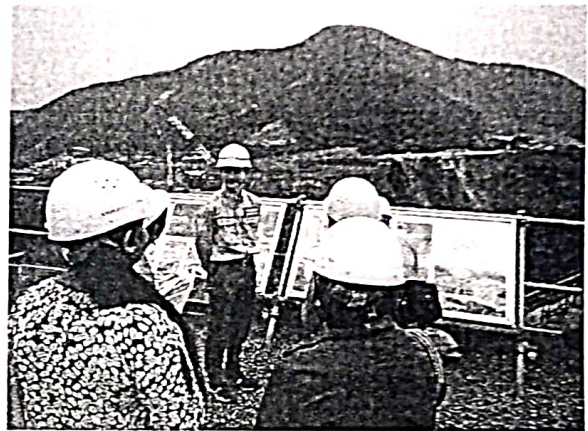
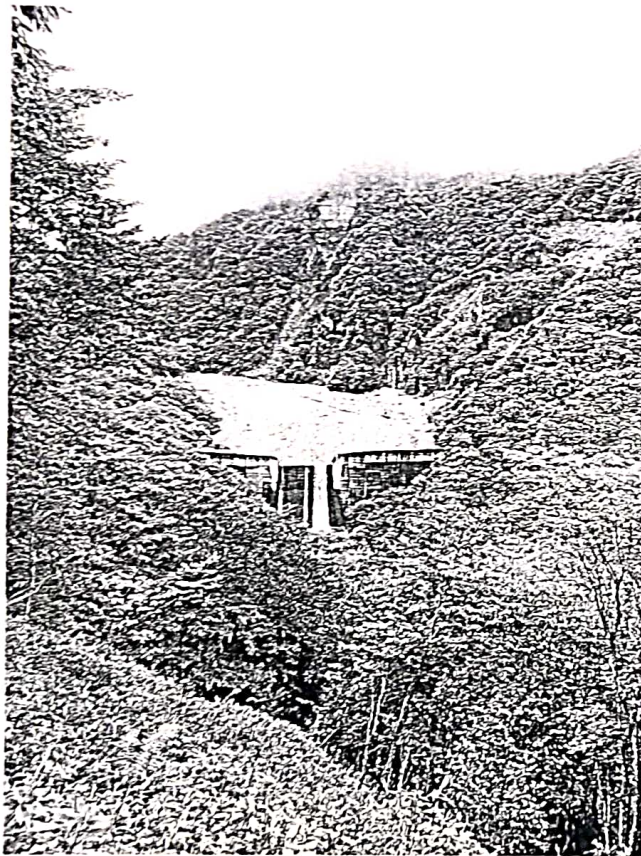
Kindly attach this letter while forwarding the GI and necessary documents to relevant ministries.



Face-to-Face (in Japan)

Knowledge Co-Creation Program (Group and Region Focus)

Sediment Disaster Risk Reduction



Course Number: 202411751-J001

Course Period: June 1, 2025 - June 27, 2025



NOTE: Depending on the circumstances, some or all the program periods may be changed or cancelled after the application has been accepted.

土砂災害リスク削減研修



How do we reduce sediment disaster risk?

Gain basic skills through lectures,
exercises, workshops, and site visits,
focusing on risk assessment and
study of effective structural
measures such as SABO dam
in Japan.



JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

Outline

JICA emphasizes the importance of strengthening the capacity of organizations in charge of sediment disaster risk reduction infrastructure (DRR infrastructure) and critical infrastructure to increase pre-disaster investment for DRR and to maintain and operate such infrastructure on a self-sustaining and developmental basis from their own budgets. The goal is to reduce risk and human and economic losses by improving sediment DRR infrastructure.

In order to promote the implementation of sediment DRR projects, this program is designed for technical administrative officers and researchers in charge of structural measures for sediment DRR in each country to acquire basic skills through lectures, exercises, workshops, and site visits, focusing on risk assessment and the study of effective structural measures such as SABO dam. Participants are expected to contribute to formulate a concrete project plan for sediment risk reduction after returning to their home countries.

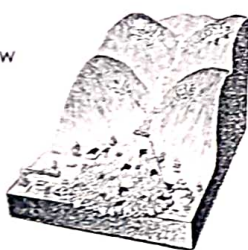
All sessions are carried out in English.

Course Period: From June 1, 2025 to June 27, 2025.

Course Capacity: 11 participants

Target sediment disasters in this program

Debris flow



Natural phenomenon that parts of soil, sand and gravels comprising of hillsides and riverbeds are flown into the water by strong rainfall.

It will destroy houses and assets in a moment.

Land slide



Phenomenon where clod of land on the slope move to the lower part, due to the penetrated water by heavy rain, seismic impact and so on.

It will occur in wider areas with large volumes of soil clod.

Slope failure



Phenomenon where affects by rainfall and earthquakes weaken resistance of earth, causing sudden collapse of slopes.

Casualty rates is higher than other sediment disasters due to sudden collapse.



JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in June 2023, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co- Creation Program’ will serve as a foundation of mutual learning process.



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For What?

Background

As the sediment risk is growing significantly in the developing countries due to climate change and disorderly development, the importance of “Investing in disaster risk reduction for resilience” has been reached common ground since the Third United Nations World Conference on Disaster Risk Reduction. Japan's philosophy and experience reflect a two-pronged approach of prevention and development, a model to which developing countries can also adhere, striving to utilize Japan's experience and teaching as an “Advanced Disaster Prevention Country” through international cooperation.

Objectives

To develop a comprehensive understanding of sediment disaster and to improve and strengthen the capacity to consider effective and efficient structural countermeasures for sediment disaster risk Reduction.

To Whom?

Job Areas and Organizations

- Target Organization
Governmental organization (national level / Local level) in responsible for risk reduction of sediment disaster
- Job Areas
Engineering officials or researchers in administrative organizations

Targeted Countries

Armenia, Brazil, Ecuador, Indonesia, Mozambique, Nepal, Philippines, Rwanda, Sri Lanka and Viet Nam



When? Where?

Total Course Period in Japan

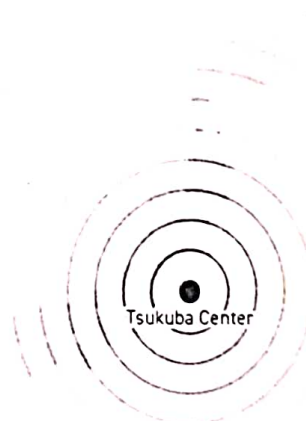
From June 1, 2025
to June 27, 2025

Program Period



From June 2, 2025
to June 26, 2025

This course will be organized by JICA Tsukuba center located in the city of Tsukuba, Ibaraki Prefecture. The city of Tsukuba is sixty kilometers northeast of Tokyo and is known as a science city. Some of the program will be conducted in Tokyo.

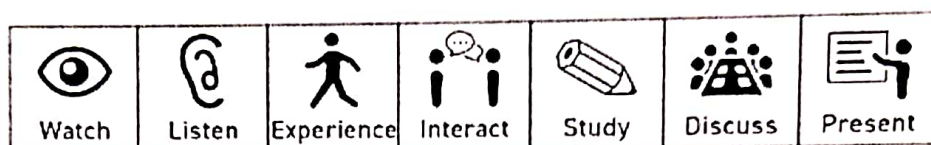


JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

How?

How to Learn

- Lectures
- Field Visits
- Workshops
- Discussions
- Presentations



Language

English

Commitment to the SDGs

**SUSTAINABLE
DEVELOPMENT
GOALS**



Program Structure

Outcome

1. To be able to comprehensively understand and explain sediment disaster and its DRR measures.
2. To be able to study the outline of structural countermeasures for sediment disaster risk reduction and non-structural countermeasure technologies for residual risk, and to be able to consider and explain effective and efficient countermeasures by utilizing such technologies.
3. Deepen their understanding of what they have learned in the lectures through exercises, workshops, and field visits, and develop action plans related to sediment risk reduction projects that they will undertake after returning to their home countries.



JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

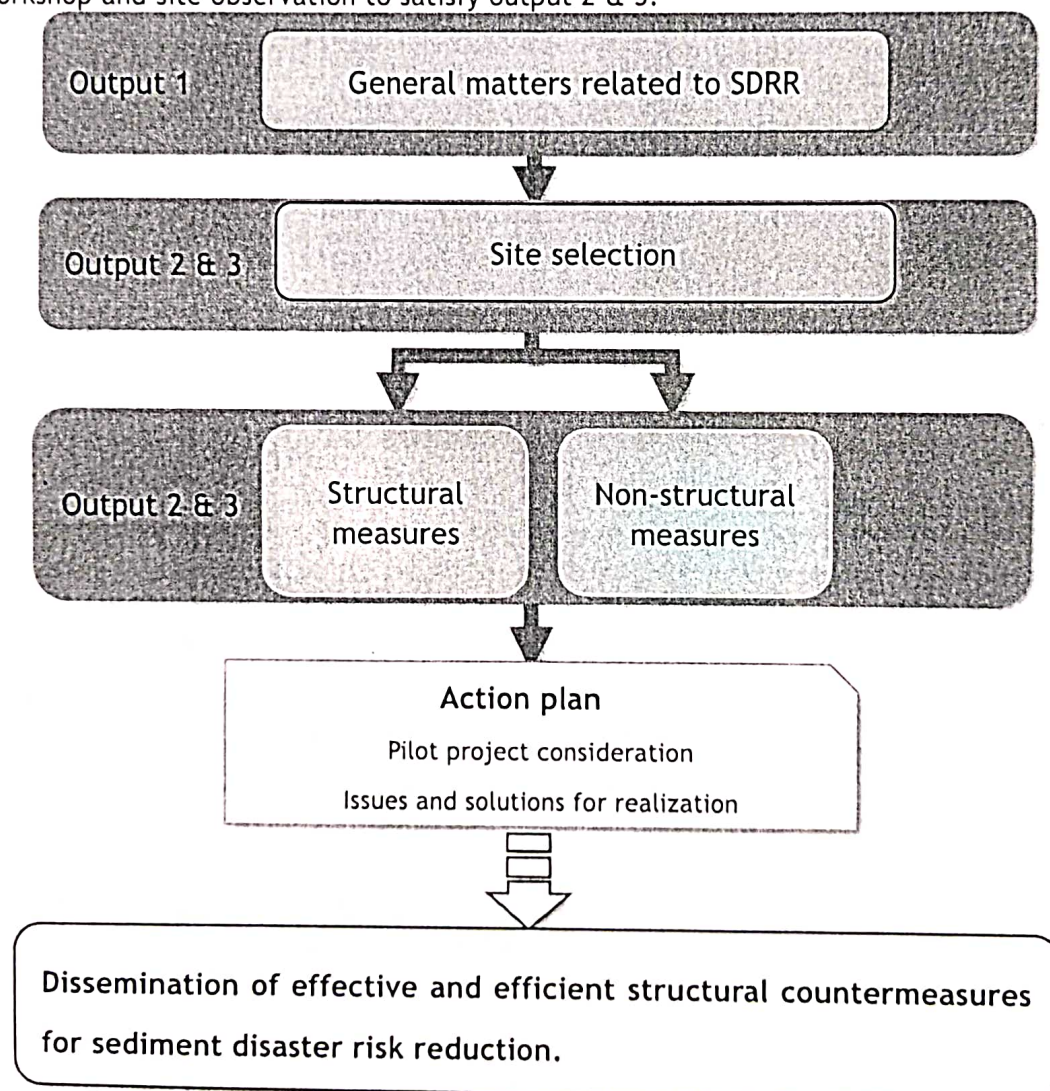
Course Flow

As the way to accomplish the above course objective, the process for the formulation of a pilot project for sediment disaster risk reduction (SDRR) are provided through the course program.

The successful SDRR project enables people to understand its effect and necessity, and contributes to the SDRR promotion.

General matters related to the SDRR project such as disaster prevention policy of Japan, general aspects and countermeasures of sediment disasters and so on will be shown in the first week to achieve output 1.

In the second, third and fourth week, the SDRR pilot project formulation steps like a site selection and various structural and non-structural countermeasures can be acquired through lecture and exercise, workshop and site observation to achieve the output 2 and 3. Many of the subjects in the second, third & fourth week consist of lecture and exercise, workshop and site observation to satisfy output 2 & 3.

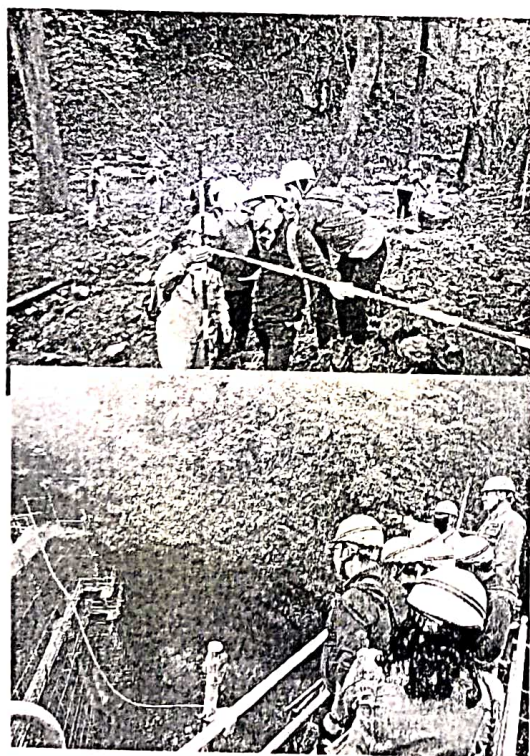


Preliminary Activity

Submission of an inception report on issues related to sediment disasters and the countermeasures in the country of participant.

Contents

1. Lecture: Basic concept of disaster risk reduction in Japan, system of sediment disaster reduction in Japan, risk assessment, planning of landslide disaster reduction, maintenance plan, design of Sabo dams, emergency recovery/reconstruction work under the concept of "Build Back Better," database conversion of landslide disasters, and non-structural countermeasures, e.g., hazard mapping.
2. Exercise: Exercises, workshops and discussions will be conducted for sharpen understanding.
3. Field visit: Visit sites of Sabo project sites.
4. Presentation: Making a Course Review Report as an output of the program.



Members in Japan

Implementing Partner

SABO & LANDSLIDE TECHNICAL CENTER (STC)

Mr. MORITA Koji

Director, International Affairs Div. Planning Dept.

Mr. TOMOBE Hideki

Counselor

JICA Officer (HQ)

Mr. KUBOYAMA Keita

Disaster Risk Reduction Team1, Disaster Risk Reduction Group,
Global Environment Department,
Japan International Cooperation Agency (JICA)

Program Officer (JICA Tsukuba)

Ms. AKIMOTO Nami

TSUKUBA Center
Japan International Cooperation Agency (JICA)



JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current Duties: Engineers and researchers at a government organization (national/local level).
- 2) Experience in the relevant field: Have more than 7 years of working experience in the field of risk reduction against landslide disasters.
- 3) Educational Background: A university degree or equivalent.
- 4) Language Proficiency: proficient in spoken and written English which is equal to TOEFL iBT 79 or more. This program includes active participation in discussions and development of Action Plan, thus requires high competence of English ability both in conversation and composition. Attach an official certificate for English ability such as TOEFL and IELTS to the application form if possible.
- 5) Health: must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History

(QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form)
if you have been a patient of following illnesses; Hypertension / Diabetes /
Cardiovascular illness / Heart failure / Chronic respiratory illness.

- 6) To be proficient in Microsoft Word, Excel, and Power Point

(2) Recommended Qualifications

- 1) Age: Under fifty (50) years old
- 2) Gender Equality and Women's Empowerment: JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

- (1) Application Form: The Application Form is available at the JICA overseas office (or the Embassy of Japan)
* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.
- (2) Photocopy of Passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.
*The following information should be included in the photocopy:
Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date
*It is recommended that your passport be valid for more than 6 months after the last day of the program.
- (3) English Score Sheet: to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)
If there is no certificate, it is strongly requested that JICA Overseas Office in the recipient country have an interview with the nominee and send the result of the interview with the application form to JICA Tsukuba.



4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**
(All required material must arrive at JICA Center in Japan by April 11, 2025)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

In case that an applicant is military personnel, it requires additional confirmation process with the Ministry of Foreign Affairs of Japan.

In order for us to proceed with the entire selection process on schedule, please inform us immediately along with the status of "Questionnaire on Relationship with the Military" of "Form 3. INDIVIDUAL APPLICATION FORM".

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results not later than April 25, 2025.

5. Additional Document(s) to be Submitted by Accepted Candidates (Deadline: May 23, 2025)

Inception Report --to be submitted by May 20, 2024

Accepted candidates are required to prepare an Inception Report. (Instructions for making an Inception Report will be provided with the notice of acceptance.)

The Inception Report should be sent to JICA by May 23, 2025, preferably by e-mail.

6. Conditions for Participation

The participants of KCCP are required.

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) Center: JICA Tsukuba Center (JICA Tsukuba)
- (2) Program Officer: Ms. AKIMOTO Nami, Ms. McGOEY Sachie (tbicttp@jica.go.jp)

2. Implementing Partner

- (1) Name: SABO & LANDSLIDE TECHNICAL CENTER (STC)
- (2) Contact: Mr. MORITA Koji (morita@stc.or.jp)
Mr. TOMOBE Hideki (tomobe@stc.or.jp)

3. Travel to Japan

- (1) Air Ticket: In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
- (2) Travel Insurance: Coverage is from time of arrival up to departure in Japan. Thus, traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.

4. Accommodation in Japan

JICA will arrange the following accommodations for the participants in Japan:

JICA Tsukuba Center (JICA Tsukuba)

Address: 3-6 Koyadai, Tsukuba City, Ibaraki Prefecture 305-0074, Japan

TEL: +81-29-838-1111 FAX: +81-29-838-1119

(where "81" is the country code for Japan, and "29" is the local area code)

JICA Tokyo Center (JICA Tokyo)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: +81-3-3485-7051 FAX: +81-3-3485-7654

(where "81" is the country code for Japan, and "3" is the local area code)



If there is no vacancy at JICA Tsukuba and JICA Tokyo, JICA will arrange alternative accommodation(s) for the participants.

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment **are not included**).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/accept

6. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of “Knowledge Co-Creation Program and Life in Japan” and “Introduction of JICA Center” are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception (Front desk), Lobby, Office, Accommodation (Room), Amenities (Hand dryer), Bathroom (Shower and Toilet), Toiletries, Restaurant, Laundry Room (Washing machine, Iron), ICT Room (Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9lSYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7l-WlQSDjI
Russian ver.	https://www.youtube.com/watch?v=P7_ujz37AQc
Arabic ver.	https://www.youtube.com/watch?v=1iBQqdpXQb4
Part II: Introduction of JICA Center in Japan	
JICA Tsukuba	https://www.jica.go.jp/tsukuba/english/office/index.html



JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

Other Information

Accommodation

JICA Tsukuba Center works as a base of this program. The Center is equipped with accommodation facilities for JICA participants. For study tours taking place far from the Center, JICA will arrange hotels for the participants.



Lobby



Accommodation Bldg.



Lecture Room



PC Room



Restaurant



Gymnasium

Climate

Tsukuba enjoys four distinctive seasons, and you will need to prepare adequate clothing for the season in which you will participate in the program.

Spring

March, April, May

Max Temp: 22.7°C | Min Temp: 1.7°C

Summer

June, July, August

Max Temp: 30.6 °C | Min Temp: 16.9°C

Fall

September, October, November

Max Temp: 26.3°C | Min Temp: 5.2°C

Winter

December, January, February

Max Temp: 19.6°C | Min Temp: -2.8°C

Reference

PDF: KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

https://www.jica.go.jp/Resource/english/our_work/types_of_assistance/tech/acceptance/training/index.html

Video: JICA Predeparture Briefing

For more information on life in Japan and KCCP

<https://www.youtube.com/watch?v=SLurfKugrEw>

Website: JICA

English/French/Spanish/Russian

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

PDF: Facility Guide for JICA Tsukuba Center

English

[tsukuba_guide.pdf \(jica.go.jp\)](#)



JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

土砂災害リスク削減

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade, and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous, and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



JICA Knowledge Co-Creation Program (Group and Region Focus)
Sediment Disaster Risk Reduction
Course No. 202411751J001

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.



Correspondence

For enquiries and further information, please contact the JICA office or Embassy of Japan.

Further, address correspondence to:

JICA Tsukuba Center (JICA Tsukuba)

Address: 3-6, Koyadai, Tsukuba City, Ibaraki Prefecture 305-0074, Japan

TEL: +81-29-838-1111 FAX: +81-29-838-1119

("81" is the country code for Japan, and "29" is the local area code)

Application Guideline for the JICA Knowledge Co-Creation Program

This guideline explains how to apply for the Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency (JICA) under the Official Development Assistance Program of the Government of Japan.

Please complete the Application Forms according to the guideline. For additional information, please consult the JICA Office, or in its absence, the Embassy of Japan in your country.

Form	Filled by
Form1. Official Application Form	- To be filled by you and your supervisor* - To be signed by your supervisor - Official stamp of your organization is needed.
Form2. Nomination from the Organization	You and your supervisor *
Form3. Individual Application Form	You
Form4. Questionnaire on Medical Status and Restrictions	You
Form5. Terms and Conditions, and Declaration	You

*Supervisor: the head of the department/division of your organization

Please be advised:

- (a) To carefully read the General Information (GI) of the KCCP,
- (b) To fill only in typewritten except for signature,
- (c) To fill in the form in **English**,
- (d) To use "√" or "x" to mark the () options,
- (e) To attach your photographs,
- (f) To prepare document(s) described in the GI and/or confer with the JICA Expert or JICA overseas office, and attach these documents to the completed Application Forms,

In submitting the Application Forms and attached documents, please make sure:

- (g) To prepare a copy of your passport,
- (h) To confirm the application procedure stipulated by your government,
- (i) To submit the original Application Forms with all necessary document(s) to the responsible organization of your government according to its application procedure, and
- (j) That your participation may be denied, if you fail to provide all required information and documents completely and on time.

CHECK LIST before submission:

Items	Form No.	Check
1. Fill in all items in typewritten	All the forms	
2. Your signature	Form 3, 4, 5	
3. Signature of your supervisor*	Form 1, 2	
4. Official stamp of your organization	Form 1	
5. Your photo	Form 3	
6. Attach a copy of passport (Machine Readable Zone) *Applicants from Latin American and the Caribbean Countries, please refer to the note below.	-	
7. Attach the required document(s) as instructed in the GI	-	

*Supervisor: the head of the department/division of your organization

Note for Applicants from Latin American and the Caribbean Countries:

- (1) If you are from any of the countries listed below and have a passport with a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and detailed passport information), and the page of U.S. visa:

Antigua and Barbuda, Argentina (only Japanese descendants), Barbados, Bolivia, Brazil, Chile, Colombia, Dominica, Ecuador, Grenada, Guatemala, Guyana, Haiti, Mexico, Peru, Rep. of Dominica, St. Christopher and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, or Venezuela.

- (2) If you are from any of countries listed below and have a passport without a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and your detailed passport information).

Belize, Costa Rica, El Salvador, Honduras, Jamaica, Marshall, Micronesia, Nicaragua, Palau, Panama, Paraguay, Trinidad and Tobago, and Uruguay.

Form1. OFFICIAL APPLICATION FORM

*To be signed by your supervisor (the head of the relevant department / division of your organization).

1. Course Title (as shown in the GI)

Sediment Disaster Risk Reduction

2. Course Number (the number as "xxxxxxxxJxxx" shown in the GI)

3. Course Duration

From

01/06/2025

to

27/06/2025

(DD/MM/YYYY)

4. Country

5. Organization

6. Name of the Nominee(s)

1)	3)
2)	4)

7. Confirmation by the organization in charge

Our organization hereby applies for the Knowledge Co-Creation Program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Title / Position			Official Stamp
Department / Division			
Office Address and Contact Information			
Address:		Fax:	
Tel:		E-mail:	

(If necessary) Confirmation by the organization in charge

I have examined the documents in this form and found them true. Accordingly, I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			Official Stamp
Title / Position			
Department / Division			

Application form for the JICA Knowledge Co-Creation Program

Form2. NOMINATION FROM THE ORGANIZATION

*To be signed by your supervisor (the head of the relevant department / division of your organization).

1. Reason for nominating the Applicant

Please describe the reason(s) why the Applicant was selected, referring to the following points; 1) Program requirement, 2) Capacity/Position, 3) Future plan to be done by the Applicant after the KCCP, 4) Future plan of your organization and 5) Others.

2. Expectation and Future Plan of Actions

Please describe how your organization shall make use of the expected achievement of the Applicant after the program, in addressing the said issues or problems.

By nominator (head of relevant department/division)

Date

Name and
Title/Position

Signature

Application form for the JICA Knowledge Co-Creation Program:

Form3. INDIVIDUAL APPLICATION FORM

*To be filled by Applicant.

1. Course Title: (as shown in the GI)

2. Course Number: (the number as "xxxxxxxxJxxx" shown in the GI)

Attach here
your photo

(taken within
the last six months)

Size: 4.5x3.5cm

3. Personal Information on Applicant

1) Name of Applicant (as shown in the passport)

*Please type the name as shown in the passport carried. The information will be used for flight arrangements.

Family Name /Surname

First Name

Middle Name

2) Nationality
(as shown in the passport)

3) Sex
(for VISA application)

() Male

() Female

4) Date of Birth

Date

Month
(ex. April)

Year

Age
(as of the date of
the form)

5) Passport/Visa

Passport possession	() Yes	() No	Expiry date of passport	Date	Month	Year
USA visa possession*	() Yes	() No				

*Applicants from Latin American and the Caribbean Countries only.

6) Contact Information

Private	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Office	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Emergency Contact	Name:	
	Relationship to you:	
	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:

*Please fill it out from country code for telephone, mobile, and fax number.

7) Present Position

Organization		
Year that entered the organization		
Department / Division		
Title		
No. of years of service in the present position	Years	From (Month/Year)
Type of Organization	☐ National Government ☐ Local Government ☐ Public Enterprise ☐ Private (profit) ☐ NGO/Private (Non-profit) ☐ University ☐ Other : _____	
Number of employees		
Home Page Address		

【Questionnaire on Relationship with the Military】 (FOR ALL THE APPLICANTS)

Please mark Yes or No about your status.

(YES / NO) Personnel of the military or organizations under the military (active military personnel or military personnel listed in the muster roll/military register)
(YES / NO) Personnel of the Ministry of Defense, or organizations under the Ministry of Defense
(YES / NO) Personnel of organizations that are specified by law under the military or the Ministry of Defense in case of an emergency
(YES / NO) Persons listed in the muster roll/military register who are not currently affiliated with the military, the Ministry of Defense, or affiliated organizations
(YES / NO) Personnel of civilian organizations which have divisions to conduct military-related activities

4. Experience and Eligibility

1) Career Background (After graduation and before taking the present position)

*Only Applicants for KCCP (Group and Region Focused) are requested to fill in this part.

Organization	City/ Country	Period		Position or Title and Department/Division	Brief Job Description
		From Month/Year	To Month/Year		

2) Academic Background (University, College or Higher Education)

Institution	City/ Country	Period		Degree	Major
		From Month/Year	To Month/Year		

3) Experience of Training or Study in Foreign Countries (including all the training experience in JICA's programs)

*Only Applicants for KCCP (Group and Region Focused) are required to fill in this part.

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

4) Language Proficiency (Self-Assessment)

1) Language to be used in the course (as shown in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Language Test Scores if any (ex. TOEFL, TOEIC, etc.)					
2) Mother Tongue					

3) Other languages ()	() Excellent	() Good	() Fair	() Poor
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Excellent	Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
Good	Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
Fair	Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
Poor	Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

5. Background and Purpose of Application

- 1) **Current challenges in the organization in relation to the theme of the KCCP you are applying:**
Describe the issues that your organization/department intends to tackle by participating in this program.

- 2) **Main duties of Applicant:** Describe your main duties and responsibilities in relation to this program.

- 3) **Relevant Experience of Applicant:** Describe previous occupational experiences that is highly relevant in this program.

- 4) **Your individual Goal:** Elaborate on your plans to apply the lessons learned from this program to your organization.

- 5) **Area of Interest and/or your expectation:** Specify your particular interest with reference to the contents of this program.

By Applicant

Date

Name and
Title/Position

Signature

Form 4. QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION

(Self-Declaration)

1. Present Medical Status

(a) Have you taken any medicine or had a medical checkup by a physician for your illness such as diabetes, hypertension, asthma, etc.?

☐ No	☐ Yes:
	Name of illness (), Name of medicine ()
	<i>If yes, please attach your doctor's letter (preferably, written in English) that describes the current status of your illness, and gives agreement to your participation in the program.</i>

(b) Do you have any allergies with medicine, food, pollen, etc.?

(2) Do you have any allergies with medicine, food, pollen, etc.?	
☐ No	☐ Yes: What are you allergic to? What kind of allergic symptoms do you have such as itch, rash, hives, etc.?
	()

(c) Please indicate any needs arising from disabilities that may require additional support or facilities.

()

Note: Disability will not lead to exclusion of the Applicant from the program. However, the Applicant may be directly inquired by the JICA official in charge for a more detailed account of his/her condition.

2. Medical History

(a) Have you had any illness such as heart, hepatic, kidney disease, etc.?

[] No	[] Yes: Please specify ()
--------	--------------------------------

(b) Have you or/and your family members had tuberculosis?

☐ No	☐ Yes: Please specify ()
-----------------------------	---

(c) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

☐ No	☐ Yes: Please specify ()
-----------------------------	---

(d) Have you ever had any sleeping, eating or other disorders?

[] No	[] Yes: Please specify () Name of medicine taken if any ()
--------	---

3. Other Medical Issues/Conditions

If you have any medical issues/conditions that are not described above, please indicate below.

--

* Are you pregnant?

☐ No	☐ Yes: Weeks of pregnancy (weeks)
-----------------------------	---

I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand that medical conditions resulting from pre-existing conditions will not be financially compensated by JICA, and may be a reason for termination of the program.

I understand that this questionnaire will be checked by the people who are engaged in the program during my stay in Japan.

By Applicant

Date

Name and
Title/Position

Signature

※ Please notify JICA staff upon any changes in your health condition after submission of the form.

Form5 TERMS AND CONDITIONS

1. General Rules

The participants are requested:

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course,
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

2. Privacy Policy

The participants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Any information used for identifying individuals (hereinafter referred to as "Personal Information") that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such Personal Information in accordance with the provisions of this privacy policy.

(2) Limitations on Use and Provision

JICA shall never intentionally provide Personal Information to any third party with the following three exceptions:

- (a) In cases of legally mandated disclosure requests;
- (b) In cases in which the provider of the Personal Information grants permission for its disclosure to a third party;
- (c) In cases in which JICA needs to provide Personal Information for the persons or entities where JICA contracts out all or part of the KCCP and its relevant projects.
The Personal Information provided herein will be only limited to the information necessary for the persons or entities to implement the contracted tasks.

(3) Security Notice

JICA takes measures required to prevent the divulgence, loss, or destruction of Personal

Information, and to otherwise properly manage such information.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

3. Copyright Policy

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scopes and/or conditions separately approved by JICA and/or the Original Author.

If the participants apply to the KCCP, the participants shall also comply with Terms of Use of the Materials for the KCCP that are shown on the JICA website.

(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)

2. All the documents prepared for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use any third party's(ies)' works (photograph, illustration, map, figures, etc.), which are protected under the copyright laws and regulations in the participants' countries or copyright-related multinational agreements, the participants shall obtain a license necessary to use the works from such third party(ies).
3. The participants agree that JICA may use (including, but not limited to, reproduce, publicly transmit, distribute and modify) any documents prepared by the participants for other programs conducted by JICA (for example, as a reference for the other KCCP courses and a project formulation).
4. JICA will not be liable for the contents of any documents created by the participants for the purpose of the KCCP.

4. Portrait Right Policy

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.



JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above.

It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each participant.

DECLARATION (to be signed by the Applicant)

- I understand and fully agree to the following terms and conditions set forth above.
 1. General Rule
 2. Privacy Policy
 3. Copyright Policy
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on "4.Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:
☐ Agree / ☐ Disagree
- I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Date

Name and
Title/Position

Signature