



Bangladesh Water Development Board  
Office of the ADG(Admin)  
Pani Bhaban, 72, Green Road, Dhaka-1205.  
www.bwdb.gov.bd

Record Number: 42.01.0000.022.25.511.23.342

Date: 17/12/2024

**Office Order**

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011 Mr. Most Rifat Jahan Sumi (ID No. 881211001), Upper Division Assistant, Mymensingh Hydrology Sub-Division, Bangladesh Water Development Board, Mymensingh has been granted permission to visit Saudia Arabia for performing holy Umrah Hajj for 15 (Fifteen) days from 18-12-2024 or the date of commencement of her journey under the following conditions:

2. She will be accompanied by her husband Mr. Md. H M Mainul Asad & her mother Mrs. Shahazadi Begum, and her mother in law Mrs. Momotaz Sofia during the travel.
3. The terms and conditions are as follows:-
  - (a) All the expenses of this visit will be borne by herself;
  - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
  - (c) She will not be allowed to extend her leave;
  - (d) She will draw her pay and allowances in local currency;
  - (e) She must show the expenses of this travel in her income tax return;
  - (f) She will start her travel taking approval of earned leave from the competent authority; and
  - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
4. This order has been issued with the approval of the competent authority.

17-12-2024

Syed Mahbubul Haque  
Deputy Director (Admin)

02222230021

bwdbmahbub@gmail.com

Record Number: 42.01.0000.022.25.511.23.342/1 (12)

Date: 17/12/2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
3. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
4. Superintending Engineer, Surface Water Hydrology Circle, Bangladesh Water Development Board, Dhaka;
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Executive Engineer, Mymensingh Water Development Division, BWDB, Mymensingh;
9. Deputy Director/Accounts Officer, Regional Accounting Centre (RAC), Bangladesh Water Development Board, Mymensingh;
10. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka;
11. Mr. Most Rifat Jahan Sumi, Upper Division Assistant, Mymensingh Water Development Sub-Division, Bangladesh Water Development Board, Mymensingh and
12. Office Copy/Master Copy.



A handwritten signature in black ink, appearing to read 'Fazlur'.

17-12-2024

Mohammad Fazlur Rahman  
Assistant Director (Admin-2)