



Bangladesh Water Development Board
Office of the Additional Director General
(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.022.25.511.23.111

Date: 23/04/2024

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number: 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011, Mr. Mst Shahera Banu (ID No. 701130001), Assistant Accountant, River Morphology & Research Circle, Bangladesh Water Development Board, Dhaka has been granted permission to visit to the Kingdom of Saudi Arabia for observing Holy Hajj for the Period of 45 (forty five) days with her two daughter & son from 16-05-2024 or the date of commencement of her journey under the following conditions:

2. The terms and conditions are as follows:

- (a) All the expenses of this visit will be borne by herself;
- (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
- (c) She will not be allowed to extend her leave;
- (d) She will draw her pay and allowances in local currency;
- (e) She must show the expenses of this travel in her income tax return; and
- (f) She will start her travel taking approval of Earned leave from the competent authority;
- (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.

3. This order has been issued with the approval of the competent authority.

23-04-2024

Syed Mahbubul Haque
Deputy Director (Admin)
0222230021
bwdbmahbub@gmail.com

Record Number: 42.01.0000.022.25.511.23.111/1 (11)

Date: 23/04/2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

:

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
3. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka;

4. Office of the Superintending Engineer, River Morphology & Research Circle, Bangladesh Water Development Board, Dhaka;
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka (A request has been made to publish on the board's website (www.bwdb.gov.bd));
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka;
8. Deputy Director/Accounts Officer, Green Road, Regional Account centre , Bangladesh Water Development Board, Dhaka;
9. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka;
10. Mr. Mst Shahera Banu, Assistant Accountant, River Morphology & Research Circle, Bangladesh Water Development Board, Dhaka and
11. Office Copy/Master Copy.



A handwritten signature in black ink, located on the right side of the page, above the date and name.

24-04-2024

Mohammad Fazlur Rahman
Assistant Director (Admin-2)