

বাংলাদেশ পানি উন্নয়ন বোর্ড

প্রজেক্ট ম্যানেজমেন্ট ইউনিট
উপকূলীয় বীধ উন্নয়ন প্রকল্প, ১ম পর্যায় (সিইআইপি-১),
পানি ভবন, ব্লক-বি, লেভেল-১০ (১১তম তলা)
৭২, গ্রীন রোড, ঢাকা-১২০৫।
ই-মেইল : pdpmuceip@gmail.com



Project Management Unit
Coastal Embankment Improvement Project
Phase-1, (CEIP-1), BWDB
Pani Bhaban, Block-B, Level-10
72, Green Road, Dhaka-1205.
E-mail: pdpmuceip@gmail.com

Memo No: CEIP/ 1196

Date: 12-12-2023

Office Order

A 01(one) day online training programme on "**Monitoring & Evaluation of Projects**" will be conducted by SHELADIA Associates, Inc. (USA) in association with BETS Consulting Limited under "Third Party Monitoring & Evaluation of Overall Project Implementation" Consultancy Service of Coastal Embankment Improvement Project, Phase-1 (CEIP-1). The Training Programme is scheduled to commence on 14 December, 2023 at zoom online platform.

Zoom Meeting ID: 853 3324 1022

Passcode: 142335

The following officials are requested to attend the meeting:

S.L	Name	Designation	Place of posting
1	Mohammad Samiul Hoque	Executive Engineer (Civil)	PMU, Coastal Embankment Improvement Project, Phase 1
2	Mahbube Moula Md.Mehedy Hasan	Executive Engineer (Civil)	Office Of The Chief Engineer, Planning
3	Jakaria Pervez	Executive Engineer (Civil)	Design & Research Circle-VIII
4	Abu Sayeed Md. Masum	Executive Engineer (Civil)	Design & Research Circle-VIII
5	Hasnin Fatema Kanon	Executive Engineer (Civil)	Design & Research Circle-II
6	A. F.M. Tauhid Jaman	Executive Engineer (Civil)	Design & Research Circle-II
7	Shekh Istiaq Ahmed	Executive Engineer (Civil)	Design & Research Circle-VII
8	Oli Afaz Chowdhury	Executive Engineer (Civil)	Office Of The Chief Engineer, Planning
9	Md. Masbahul Islam	Executive Engineer (Civil)	Design & Research Circle-II
10	Md. Abdul Awal Islam	Executive Engineer (Civil)	Design & Research Circle-VIII
11	Tasnia Hoque	Executive Engineer (Civil)	Office Of The Chief Engineer, Planning
12	Md.Atiquel Islam	Executive Engineer (Civil)	Office Of The Chief Engineer, Planning
13	A.M.M. Farid Uddin Chowdhury	Deputy Director (Accounts)	PMU, Coastal Embankment Improvement Project, Phase 1
14	Rashadul Hasan	Sub-Divisional Engineer (Civil)	Directorate Of Human Resource Development
15	Kazi Sarowar Jahan	Sub-Divisional Engineer (Civil)	Quality Control & Assurance Cell, West Region
16	Sanjida Islam Archi	Sub-Divisional Engineer (Civil)	Ganges Barrage Study Project

S.L	Name	Designation	Place of posting
17	Khan Md. Raoha	Sub-Divisional Engineer (Civil)	Office Of The Chief Engineer, Monitoring
18	Farhana Kabir	Sub-Divisional Engineer (Civil)	Ganges Barrage Study Project
19	Shammi Akhter	Sub-Divisional Engineer (Civil)	Design & Research Circle-V
20	Md. Shah Mominul Islam Momin	Sub-Divisional Engineer (Civil)	Design & Research Circle-VII
21	Mostaruhi Sultana	Sub-Divisional Engineer (Civil)	Office Of The Chief Engineer, Planning
22	Kamrul Hassan	Sub-Divisional Engineer (Civil)	Savar WD Sub-Division
23	Nishat Nyla Zaman	Sub-Divisional Engineer (Civil)	Design & Research Circle-VIII
24	Md. Omar Faruque	Sub-Divisional Engineer (Civil)	Climate Smart Agriculture And Water Management (BWDB) Part
25	Israfeel Milon	Sub-Divisional Engineer (Civil)	Directorate Of Programme
26	Fahmida Nowshin Nova	Sub-Divisional Engineer (Civil)	Design & Research Circle-VI
27	Shrabanti Paul	Sub-Divisional Engineer (Civil)	Directorate Of Planning-III
28	Farukuzzaman	Sub-Divisional Engineer (Civil)	Design & Research Circle-IV
29	Mohiuddin Ahmad	Sub-Divisional Engineer (Civil)	Directorate Of Processing
30	Bissojit Kumar Das	Sub-Divisional Engineer (Civil)	Survey & Study Division
31	Fariha Tasnim Rahman	Sub-Divisional Engineer (Civil)	Design & Research Circle-IV
32	Md. Sazzad Hossain	Sub-Divisional Engineer (Civil)	Ganges Barrage Study Project
33	Anin Dita Dey	Sub-Divisional Engineer (Civil)	Design & Research Circle-IX
34	Partho Protim Barua	Sub-Divisional Engineer (Civil)	Flood Forecasting & Warning Centre
35	Shahriar Sarkar	Sub-Divisional Engineer (Civil)	PMU, Coastal Embankment Improvement Project, Phase I
36	Md. Salehin Sharif	Sub-Divisional Engineer (Civil)	Morphology Division, Dhaka
37	Damayontee Roy	Sub-Divisional Engineer (Civil)	Office Of The Chief Engineer, Planning
38	Md.Shawkot Osman	Sub-Divisional Engineer (Civil)	Ganges Barrage Study Project
39	Sadia Bhuiyan Shampa	Sub-Divisional Engineer (Civil)	Directorate Of Planning-II
40	Mohammad Nizam Uddin	Sub-Divisional Engineer (Civil)	Design & Research Circle-VI
41	Syed Mostofa Asif	Sub-Divisional Engineer (Civil)	Directorate Of Planning-I
42	Shuvo Ahmed	Sub-Divisional Engineer (Civil)	Recruitment & Exam Branch, HRD

S.L	Name	Designation	Place of posting
43	Sayeed Hasan Tamim	Sub-Divisional Engineer (Civil)	Design & Research Circle-IX
44	Md. Ahsan Habib	Sub-Divisional Engineer (Civil)	Design & Research Circle-I
45	Kashfia Nazneen	Sub-Divisional Engineer (Civil)	Design & Research Circle-II
46	Mohammad Zahir Mazhar	Sub-Divisional Engineer (Civil)	Contract & Procurement Cell
47	Safat Mahmud	Sub-Divisional Engineer (Civil)	Office Of The Chief Engineer, Planning
48	Rahul Biswas	Sub-Divisional Engineer (Civil)	Design & Research Circle-VIII
49	Md. Salim Shahed	Sub-Divisional Engineer (Civil)	Central GIS Directorate
50	Md.Zia Uddin Arif	Sub-Divisional Engineer (Civil)	Office Of The Addl. Chief Engineer, Dam & Barrage
51	Md. Rashidul Mamur Rafid	Sub-Divisional Engineer (Civil)	PMO, Flood And Riverbank Erosion Risk Management Investment Program
52	Amir Hossain	Sub-Divisional Engineer (Civil)	Design & Research Circle-VII
53	Md. Abu Talib Pk.	Sub-Divisional Engineer (Civil)	HAOR Flood Management And Livelihood Improvement Project
54	Mahmudul Islam Khan	Assistant Engineer (Civil)	Recruitment & Exam Branch, HRD
55	Md.Mehedi Hasan	Assistant Engineer (Civil)	Design & Research Circle-VI
56	Mst. Maisha Anjum	Assistant Engineer (Civil)	Design & Research Circle-IV
57	Jane Alam	Assistant Engineer (Civil)	Design & Research Circle-VI
58	Md.Mowdud Ahamed Sobuj	Assistant Engineer (Civil)	O &M Directorate
59	Md. Badrul Islam	Assistant Engineer (Civil)	Design & Research Circle-IX
60	Md. Nazim Uddin	Assistant Engineer (Civil)	Design & Research Circle-VI
61	Md. Niaz Morshed	Assistant Engineer (Civil)	Design & Research Circle-II
62	Rakibul Hasan	Assistant Engineer (Civil)	Recruitment & Exam Branch, HRD
63	Md. Mostafa Kamal	Assistant Engineer (Civil)	Design & Research Circle-V
64	Bijoy Debnath	Assistant Engineer (Civil)	Design & Research Circle-II
65	Md Quamrul Hasan	Assistant Engineer (Civil)	Design & Research Circle-VIII
66	Md.Rajaul Karim	Assistant Engineer (Civil)	Design & Research Circle-VI
67	Md. Rashedul Alam	Assistant Engineer (Civil)	Directorate Of Programme

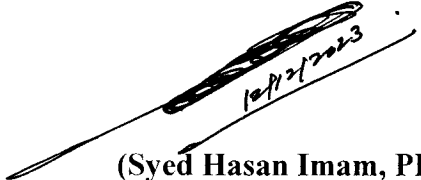
S.L	Name	Designation	Place of posting
68	Nilufar Yasmin	Assistant Engineer (Civil)	Design & Research Circle-II
69	Arafat Rahman Rifat	Assistant Engineer (Civil)	Design & Research Circle-VIII
70	Shadman Mahbub	Assistant Engineer (Civil)	Design & Research Circle-VI
71	Md. Nasir Hossain	Assistant Engineer (Civil)	Design & Research Circle-IX
72	Md. Ashikur Rahman	Assistant Engineer (Civil)	Design & Research Circle-I
73	Md. Ali Azam	Assistant Engineer (Civil)	O&M Directorate
74	Aritra Saha	Assistant Engineer (Civil)	Design & Research Circle-II
75	Sakib Bin Rafi	Assistant Engineer (Civil)	Design & Research Circle-VIII
76	Emon Barua	Assistant Engineer (Civil)	Design & Research Circle-IV
77	Sagar Dey	Assistant Engineer (Civil)	Design & Research Circle-IV
78	Adiba Tabassum	Assistant Engineer (Civil)	Office Of The Chief Engineer, Planning
79	Md. Mahbubur Rahman	Assistant Engineer (Civil)	Dhaka WD Sub-Division
80	Md. Munna Haque	Assistant Engineer (Civil)	Design & Research Circle-II
81	M. A. Faisal Ahsan	Assistant Engineer (Civil)	Design & Research Circle-IX
82	Farzana Afsari	Assistant Engineer (Civil)	Design & Research Circle-V
83	Rupa Ghosh	Assistant Engineer (Civil)	Design & Research Circle-VI
84	Sudipta Kumar Dhar	Assistant Engineer (Civil)	Design & Research Circle-I
85	Mubashir Ahmed Khan Rafat	Assistant Engineer (Civil)	Man Power Planning Branch, HRD
86	Md. Shalah Uddin Ahmed	Assistant Engineer (Civil)	Design & Research Circle-IV
87	Md. Billal Hossain	Assistant Engineer (Civil)	O&M Directorate
88	Shihab Ahammed	Assistant Engineer (Civil)	PMU, Irrigation Management Improvement Project
89	Ahasan Ahmed Khan	Assistant Engineer (Civil)	Design & Research Circle-I
90	Sajid Hossain	Assistant Engineer (Civil)	Office Of Chief Engineer, O&M
91	Md. Mahbubul Alam Pranto	Assistant Engineer (Civil)	Office Of The Chief Engineer, Planning
92	Tanvir Ahmed Siddiqui	Assistant Engineer (Civil))	Design & Research Circle-I



S.L	Name	Designation	Place of posting
93	Kazi Kabirul Islam	Assistant Engineer (Civil)	PMU, Coastal Embankment Improvement Project, Phase 1
94	Md. Mostafizur Rahman	Assistant Engineer (Civil)	HAOR Flood Management And Livelihood Improvement Project
95	Md. Mohsin	Assistant Engineer (Civil)	Surface Water Hydrology Circle, Dhaka
96	Nahid Hasan	Assistant Engineer (Civil)	Office Of The Chief Engineer, Monitoring
97	Gazi Mahmudul Hasan	Assistant Engineer (Civil), Addl.	Quality Control & Assurance Cell, East Region
98	Mehadi Hasan	Assistant Engineer (Civil)	Flood Forecasting & Warning Centre
99	Sharier Galib	Assistant Engineer (Civil)	PMU, Estuary Study Pilot Project
100	Rifat Rahman	Assistant Engineer (Civil)	Office Of The Addl. Chief Engineer, Dam & Barrage
101	Mohammed Faysal	Assistant Engineer (Civil)	PMU-Shisews (Component: B)
102	Md. Rubel Miah	Assistant Engineer (Civil)	Man Power Planning Branch, HRD
103	Md. Rahat Hasan	Assistant Engineer (Civil)	Recruitment & Exam Branch, HRD
104	Hossain Md. Hafizur Rahman	Assistant Director (Admin)	PMU, Coastal Embankment Improvement Project, Phase 1
105	Md. Mahfuzer Hassan	Sub-Assistant Engineer (Civil)	PMU, Coastal Embankment Improvement Project, Phase 1
106	Md. Kajal Howlader	Assistant Accountant	PMU, Coastal Embankment Improvement Project, Phase 1

The training schedule and content is attached herewith for kind information. All participants are requested to attend the training on scheduled date and time.

Enclosure: Training Schedule


 (Syed Hasan Imam, PEng)
 Chief Engineer
 &
 Project Director,
 CEIP-1, BWDB, Dhaka

CC with enclosure to (Not as per Seniority)

1. Director General (DG), BWDB, Dhaka.
2. Additional Director General (ADG), Planning, BWDB, Dhaka.
3. Additional Director General (ADG), West Region, BWDB, Dhaka
4. Additional Director General (ADG), East Region, BWDB, Dhaka.
5. Chief Engineer, Hydrology, BWDB, Dhaka.

6. Chief Engineer, Monitoring, BWDB, Dhaka.
7. Chief Engineer, O&M, BWDB, Dhaka.
8. Chief Engineer, Central Zone, BWDB, Dhaka.
9. Chief Engineer, Dam & Barrage, BWDB, Dhaka.
10. Chief Engineer, Design, BWDB, Dhaka.
11. Chief Engineer, Planning, BWDB, Dhaka.
12. Chief Engineer, Training, BWDB, Dhaka.
13. Project Director, HAOR Flood Management and Livelihood Improvement Project, Dhaka.
14. Project Director, PMU, Estuary Study Pilot Project, Dhaka.
15. Project Director, PMU, Irrigation Management Improvement Project, Dhaka.
16. Project Director, Flood and Riverbank Erosion Risk Management Investment Program, Dhaka.
17. Project Director, Ganges Barrage Study Project, Dhaka.
18. Project Director, Climate Smart Agriculture and Water Management (BWDB) Part, Dhaka.
19. Project Director, PMU-BWCSRP, Dhaka.
20. Superintending Engineer, Programme, BWDB, Dhaka.
21. Superintending Engineer, Processing, BWDB, Dhaka.
22. Superintending Engineer, Planning (I, II, III) BWDB, Dhaka.
23. Superintending Engineer, Contract & Procurement Cell, BWDB, Dhaka.
24. Superintending Engineer, Central GIS Directorate, BWDB, Dhaka.
25. Superintending Engineer, Quality Control & Assurance Cell, West Region, BWDB, Dhaka.
26. Superintending Engineer, Quality Control & Assurance Cell, East Region, BWDB, Dhaka.
27. Superintending Engineer, Human Resource Development, BWDB, Dhaka.
28. Superintending Engineer, Flood Forecasting & Warning Centre, BWDB, Dhaka.
29. Superintending Engineer, Design Circle- (I,II,III,IV,V,VI,VII,VIII,IX), BWDB, Dhaka.
30. Superintending Engineer, O&M, BWDB, Dhaka.
31. Superintending Engineer, Surface Water Hydrology Circle, BWDB, Dhaka.
32. Executive Engineer, Survey & Study Division, BWDB, Dhaka
33. Executive Engineer, Hydrology & Morphology, BWDB, Dhaka
34. Executive Engineer, Dhaka Division, BWDB, Dhaka
35. Senior System Analyst, Central ICT Lab, BWDB, Dhaka (Requested to upload the order in BWDB website).
36. All Participants
37. Team Leader, Third Party M&E, CEIP-1.
38. Deputy Team Leader, Third Party M&E, CEIP-1.



M&E Training schedule

Venue: Remote by Videoconference

Objectives: After completing the M&E training, the participants will:

- Understand the principles and importance of monitoring and evaluation.
- Explain the key elements of an M&E Plan
- Articulate some of the tools and approaches used in M&E
- Give examples of the type of lessons M&E might produce
- Be exposed to how FIDIC can be used for more efficient implementation

Date: Thursday 14 December (10.00 AM to 4.30 PM)

No	Topics	Presenters
10:00 -10:15 am	Opening Remarks	Syed Hasan Imam, PEng. Chief Engineer & Project Director, CEIP-1 & Mozaddad Faruque (DG retd.) Water Resources Engineer Third Party M&E Consultants, CEIP-1 Sheladia/BETS
10:15- 11:30 am	Principles of M&E	Jan T. Twarowski Team Leader / Economist, Third Party M&E Consultants, CEIP-1 & Senior Advisor to the President, Sheladia USA
11:30 am - noon	Some M&E Tools	Mahidur Rahman Khan Deputy Team Leader/GIS Specialist Third Party M&E Consultants, CEIP-1, Sheladia/BETS
12:00 -12:15 pm	BREAK	
12:15 - 2:00 pm	M&E in practice – CEIP-1 Experience	Michael Dembinski, Dipl.-Ing, MBA, PhD M&E Specialist, Sheladia Associates, Inc.
2:00 – 3:00 pm	BREAK	
3:00 – 3:30 pm	Sustainability	Mozaddad Faruque (DG retd.)
3:30 – 4:30 pm	Questions and Discussion	Participants